**INVITATION TO BID**

Sealed bids for roof renovations for the City of Oak Hill, 100 Kelly Ave, Oak Hill, WV 25901, will be received until **September 5th, 2025**. Bids will be opened publicly and read aloud at the September 8th City Council Meeting at 6 p.m.

Bids are to be returned to

Oak Hill City Hall

Attn: City Manager Cris Meadows

PO Box 1245

100 Kelly Ave

Oak Hill, WV 25901

Copies of the specifications will be provided at the mandatory pre-bid meeting. The specification will not be emailed or mailed.

A mandatory pre-bid meeting shall be conducted on **August 19, 2025, at 2** p.m. at the City of Oak Hill City Hall, 100 Kelly Ave, Oak Hill, WV 25901. The purpose of this meeting is to review the specifications and site conditions for the roof renovation project of the City Hall. Contractors failing to attend the pre-bid meeting will not be permitted to bid.

Roof renovations will require pre-certification by the roof system manufacturer. The character and amount of security to be furnished by each bidder are stated in the above-mentioned contract documents. Participating contractors must be able to provide Criminal Background Checks, FBI Fingerprinting, and Child Abuse Clearances for all employees if asked by the City of Oak Hill.

The City reserves the right to reject any or all bids, and/or to waive any informality, infirmity, omission, defect, irregularity, and/or disqualifying error in any bid.

City of Oak Hill – City Hall Roof Replacement Project

**The City of Oak Hill**