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| Date Filed: Structure Type (circle one): Residential Commercial  |
| **PROPERTY & STRUCTURE INFORMATION** |
| Location of Property (Please fill out at least ONE of the following options): A – Street Address: \_ \_B – Tax Map & Parcel ID: \_ \_C – Geographic Coordinates: Latitude: \_ \_ Longitude: \_ \_ |
| Is your structure vacant (circle one)? Yes / No Are your structure’s doors and windows secure? (circle one)? Yes / NoUtilities (circle each): Electricity: on / off Water: on / off Gas: on / off Sewer: on / off |
| **OWNER(S) INFORMATION *(Need physical and mailing address – attach additional sheets if necessary)*** |
| *An owner is defined as “when applied to property, includes any part owner, joint owner or tenant in common of the whole or part of such property.”* ***If the property is owned by:**** ***An ­individual person, please provide the name and residential address of the individual person.***
* ***An estate, please provide the name and business address of the executor.***
* ***A trust, please provide the name and address of all trustees, grantors and beneficiaries.***
* ***A partnership, please provide the names and residential addresses of all partners with an interest.***
* ***A corporation, please provide the names and residential addresses of all officers and directors of the corporation.***
* ***Any other form of unincorporated association, the names and residential addresses of all principals with an interest of 10% or greater.***
* ***If the status of this information changes, it is the responsibility of the owner to contact this office in writing advising of those changes within 30 days.***
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| Name: \_ \_Mailing Address: \_ \_Physical Address: \_ \_Phone Number: \_ \_ E-mail: \_ \_Signature: \_ Date: \_\_***PLEASE COMPLETE PAGE 2.*** |
| **If the owner is not a resident of Oak Hill, West Virginia, please provide a designated local property agent:**Name: \_ \_Address: \_ \_Phone Number: \_ Email: \_ |
| **Please give a brief description of how and when the structure will be occupied, including a plan of action and time line:**\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***Use additional page(s) if necessary.*** | **Fee schedule:**Initial Registration = $ 01 year = $ 2002 years = $ 4003 years = $ 6004 years = $ 8005 years = $ 16005 years + = $ 1600 + $300 per year*\*\*\*The fee is determined by the number of years registered, regardless of ownership.* |