

West Virginia Department of Environmental Protection

Division of Air Quality

Submittal Instructions—Notification of Abatement, Demolition or Renovation

After completion of the Notification of Abatement, Demolition or Renovation Form, either the owner of the Facility or operator of the project must sign the original form in [blue](#) ink.

Contact For Asbestos Questions & Emergency Notifications:

Jeff Hedgecock, Asbestos Program Coordinator—304-926-0499 ext. 1252

E-mail: jeffrey.w.hedgecock@wv.gov

Fax: 304-926-0479

Contact For Asbestos Notification Forms & General Questions:

Meg Porter, Secretary, 304-926-0499, ext. 1698

E-mail: margaret.a.porter@wv.gov

Fax: 304-926-0479

This notice must be received at least **10 working days (Monday through Friday) prior to project startup**. Failure to do so may result in your Notification being rejected or placed on hold until the deficiencies are corrected.

Copies of the completed Notification Form and any attachments if necessary are to be submitted to the following 4 agencies, with the original form being sent to the DAQ:

Jeff Hedgecock

Meg Porter

WVDEP-DAQ
601 57th Street, S.E.
Charleston, WV 25304
304 926 0475
Fax: 304-926-0479

Dawn Jones

WVDEP-DWWM
601 57th Street, SE
Charleston, WV 25304
Telephone: 304-926-0499, ext. 1356
304-926-0477
E-mail: dawn.y.jones@wv.gov

Herb Hilleary

Asbestos Compliance Program
WVDHHR-BPH-OEHS-RTIA
350 Capitol Street, Room 313
Charleston, WV 25301
Telephone: 304-356-4267
Fax: 304-558-0524
E-mail: Herb.J.Hilleary@wv.gov

Rich Ponak

Asbestos Program Coordinator
Pesticides/Asbestos Program & Enforcement Branch 3LC62
US EPA Region 3
1650 Arch St
Philadelphia, PA 19103-2029
Telephone: 215-814-2044
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E-mail: ponack.rich@epa.gov

Asbestos notifications can now be accepted at DEP.DAQAsbestos@wv.gov. Before this can happen, we must have a letter on file with the names of individuals who have signature authority, and this must be updated if there are any changes. Please direct these letters to Ms. Porter at the above e-mail address, or via regular mail.

If you have any questions about the Notification Form or the regulations associated with the Asbestos NESHAP, please do not hesitate to contact the Division of Air Quality.