**NOTICE TO BIDDERS**

The City of Oak Hill will receive sealed bids until 3:00 p.m. on December 12, 2022, for the inspection, Asbestos abatement, and demolition of the following structures:

**Reference #30: 146 Richards St., situated on Lot 79 Richards Add 483/352, District 9, Map 25, Parcel 346, owned by Kevin and Sharon Marie Bibb.**

We request sealed proposals be mailed to City of Oak Hill, Attn: **Demolition Proposal Reference #30**, PO Box 1245, Oak Hill, WV 25901. Sealed proposals can also be hand-delivered to 100 Kelly Ave., Oak Hill, WV 25901 by the deadline. Sealed proposals will be opened publicly at the Oak Hill City Council meeting on December 12, 2022, at or shortly after 5:30 p.m.

Each bidder must submit a WV contractor license, and liability insurance (minimum limit of $1,000,000.00). Contractors will adhere to all local, state, and federal law and shall follow all State and Federal Asbestos and other hazardous waste regulations required for demolition, transportation, and disposal; abide by the Asbestos Abatement Licensing Rule as promulgated by the State of WV Div. of Health.

**Instructions for bidders**

**First Step:** Print and complete the required intent-to-bid form Reference #30 for 146 Richards St. which is located at the oakhillwv.gov website under the latest news. Email the completed form to rfalk@oakhillwv.gov on or before December 6, 2022.  You will receive a confirmation of your intent to bid following your email submission.  On December 7, 2022, everyone that has presented an intent-to-bid form will receive a group email naming each bidder.

**Second Step:**  Proposals that **have not** been submitted thru the intent-to-bid notification system **will not** be accepted.  The City of Oak Hill will accept proposals with the required documentation from everyone named in the notification system group email.  Your proposal **must be received**before 3 p.m. on December 12, 2022.  Submittals after the stated close date and time will be returned unopened.

Please contact our office (304) 469-9541 if you have any questions.

Damita Johnson, City Manager

City of Oak Hill