

**OAK HILL CITY COUNCIL**

**Minutes**

 **October 8, 2018**

The regular session of the Oak Hill City Council convened in the Council Chambers of City Hall on Monday, October 8, 2018 at 6:30 p.m.

**Members Present** **Also Present**

Fred Dickinson, Mayor William Hannabass, City Manager

Diana Janney Ronda Falk, Acting Clerk

Paul Baker

 Melissa Wilshire

Steve Hayslette **Absent**

 Jeff Atha Tom Oxley

Mike Fox Damita Johnson, City Clerk-Treasurer

**Call to Order**

With a quorum present, the meeting was called to order by Mayor Dickinson at 6:30 p.m.

**Public Comments**

Mary Flint updated Council on the activities of Destination Downtown. The Council members received comments from Oak Hill residents (Amanda Shrewsberry McGraw, Patty McCormick, Brad & Tennille Limer, Brenda Duncan, & Beth Burdette) on issues of the homeless, trespassers, and drug problems.

**Approval of Minutes**

***Councilor Atha moved to dispense with the reading and accept the minutes of the meeting held on September 10, 2018 and the special meeting on September 24, 2018. Councilor Janney seconded the motion. Motion carried unanimously by those in attendance.***

**Treasurer’s Report**

***Councilor Baker moved to approve the financial reports and the vendor checks report as presented by the City Treasurer. Councilor Atha seconded the motion. Motion carried unanimously by those in attendance.***

**Correspondence**

None

The Mayor polled Council for unfinished business and they discussed the sidewalks on Virginia St., status of the Dog Park, homeless condition, and the walking trail/basketball court in Harlem Heights.

At this point, the mayor turned the meeting over to the City Manager; he changed the order of the agenda to accommodate guests in attendance.

1. **2nd Reading for the property located at 128 Main St., Oak Hill, WV District 09, Map 32 Parcel 511, from Business 1 to Business 2 Zone** – John Garvin, an Oak Hill resident, addressed Council in support of the zone change. Council discussed and considered a proposal from Marvin Davis to amend the Planning & Zoning Ordinance’s land use table to allow bars/taverns as a conditional use in B-1. MOTION: ***Table this item until Council has an opportunity to request the Planning and Zoning Commission to consider an amendment to the ordinance, rather than a zoning change. Council will address this matter at a Special Meeting scheduled for a later date. Motion introduced by Councilor Baker. Motion seconded by Councilor Hayslette. Motion carried unanimously by those in attendance.***

1. **Proposed no parking on either side of 2nd St. between 3rd Ave., and 4th Ave. –** Steve Royal, an Oak Hill resident, spoke against the proposal; he voiced concerns about how this change will impact him and his family.

 MOTION: ***No parking on either side of 2nd Street beginning at the crest of the hill; the end of no parking will be at the discretion of the Chief of Police and the Director of Public Works. Motion introduced by Councilor Baker. Motion seconded by Councilor Atha. Motion carried unanimously by those in attendance.***

1. **Resolution to establish naming of Old Minden Rd. between Chestnut Ave. and U.S. Route 19 bridge-** Council received a list of possible names that are currently not being used in the city.Ben Vargas, a resident of the area, recommended the street be named after Jerry Cook’s late mother, Juanita Cook. MOTION: ***Name the particular street Cook Lane. Motion introduced by Councilor Janney. Motion seconded by Councilor Wilshire. Motion carried unanimously by those in attendance.***
2. **Naming of the walking trail/basketball court at Russell E. Mathews Park-**Marvin Davis shared the results of the public’s participation in naming the walking trail and basketball court from the GIS survey. MOTION: ***Name the walking trail Harlem Heights Loop Trail. Motion introduced by Councilor Baker. Motion seconded by Councilor Fox. Motion carried unanimously by those in attendance.***

MOTION: ***Name the basketball court Legends Court. Motion introduced by Councilor Baker. Motion seconded by Councilor Fox. Motion carried unanimously by those in attendance.***

**5. Structural Inspection Board Recommendations**

1. **106 St. Clair Ave.** – An advisory order of an assessment lien was duly published. The City Manager requested Council to consider a resolution to lay an assessment lien upon the property.

MOTION: ***Adopt a Resolution to lay an assessment lien in the amount of $7,500.00 upon the property located at 106 St. Clair Ave. Motion introduced by Councilor Baker. Motion seconded by Councilor Atha. Motion carried unanimously by those in attendance.***

1. **417 Blake Street –** After advertising for bidders and a mandatory pre-bid conference, the City received a single bid from Empire Salvage. The City Manager opened the sealed bid and read aloud a proposal of $6,000.00.

MOTION: A***ccept the proposal of $6,000.00 from Empire Salvage to demolish the structure at 417 Blake Street. Motion introduced by Councilor Janney. Motion seconded by Councilor Wilshire.***  ***Motion carried unanimously by those in attendance.***

The City Manager requested a short recess at 8:30 p.m. Due to being ill, Mayor Dickinson left the meeting; the meeting was called to order at 8:45 p.m. with Councilor Atha as presiding officer.

1. **8 Sutton Place –** The City Manager recognized the execution of service ordering the property owners to demolish the burned structure. Council received information the homeowners have signed a contract to have the structure demolished.

 MOTION: ***Table this item; considering the property owners have contracted the demolition.***

***Motion introduced by Councilor Baker. Motion seconded by Councilor Janney. Motion carried unanimously by those in attendance.***

1. **Lewis Street Apartments –** Council discussed the complaints, safety issues, and citations that have surrounded the garage area since the Structural Inspection Board reviewed it in December 2017. Purportedly, the owner is unable to find someone to install the garage doors. After discussion, the City Manager suggested he could secure proof the doors were indeed obtained and paid for.

MOTION:***Table this item until the Special meeting; allowing time for the City Manager to secure proof the doors have been obtained and paid for.******Motion introduced by Councilor Wilshire. Motion seconded by Councilor Hayslette. Motion carried unanimously by those in attendance.***

**6. Municipal Parking Lot Lights** – AEP provided Council a simple diagram of the parking lot. After establishing the price, they will introduce a design with facts and figures. Therefore, the City Manager advised to table the item until more information is available. MOTION: ***Table the item for one month; providing the City Manager stay informed on the progress. Motion introduced by Councilor Janney. Motion seconded by Councilor Wilshire. Motion carried unanimously by those in attendance.***

***7.* Boards, Commissions, and Committees Appt./Board of Zoning Appeals -**Council addressed the vacancies on the Board of Zoning and Structural Inspection Board. MOTION: ***Alternate, James (Buzz) Elkins will replace regular member Butch Whitlock; Charles Flint will replace regular member David Perry; Tom Burdette will be an alternate. Motion introduced by Councilor Baker. Motion seconded by Councilor Wilshire. Motion carried unanimously by those in attendance.***  MOTION: ***Accept Josh Jones of Halstead Ave. as Member-At-Large on the Structural Inspection Board. Motion introduced by Councilor Wilshire. Motion seconded by Councilor Janney. Motion carried unanimously by those in attendance.***

Presiding Officer, Atha polled Council for new business and the members discussed the dog ordinance, a community workshop focusing on the homeless and drug problems, Halloween date, and the removal of the structure formally known as East End School.

**New Business**

**8. Proclamation of GIS Day 2018 -** The City Manager extended an invitation to Council to attend Open House on GIS Day November 14, 2018. He asked Council to consider a GIS Day Proclamation.

MOTION: ***Accept a Proclamation for GIS Day on November 14, 2018. Motion was introduced by Councilor Janney. Motion seconded by Councilor Hayslette. Motion carried unanimously by those in attendance.***

**9*.* Resolution in support of adding Shaffer Equipment/Arbuckle Creek Area Site to NPL -**The City Manager informed Council that the Director of EPA Region III was coming to Oak Hill to explain what it means when an area is added to the NPL site. Council members were encouraged to attend one of the meetings scheduled October 11 at 2 p.m. in City Hall or 6 p.m. at Minden Community Church. The City Manager recommended waiting until they hear from the EPA director before making a decision.

MOTION: ***Table this item following the EPA meeting with the City and the residents of Minden on Oct. 11. Motion was introduced by Councilor Hayslette. Motion seconded by Councilor Wilshire. Motion carried unanimously by those in attendance.***

The Council members decided the Special meeting time will be October 22, 2018 at 6 p.m.

**10. Consideration of reducing the lien placed on the Blackburn property located at 334 Central Ave.** – A potential buyer contacted Councilor Janney and requested the $39,383.50 property lien be reduced. He expressed he wants to renovate the property by making rental apartments.

MOTION: ***Reduce the lien to only $15,000 on the condition the potential buyer demonstrates his good faith in the purchase of the building and renovation. The potential buyer will be responsible for producing the legal document and incurring all administrative cost. Motion introduced by Councilor Janney. Motion seconded by Councilor Baker. Motion carried with Councilor Fox opposed.***

**11. Consideration of Resolution for Mr. Hope Recovery Point –** The Council conversed about the Mt. Hope Recovery Point and what it entails.

 MOTION: ***Accept the Resolution in support of Mt. Hope Recovery Point. Motion introduced by Councilor Fox. Motion seconded by Councilor Hayslette. Motion carried unanimously by those in attendance.***

There being no further business appearing, the meeting was adjourned at 9:45 p.m.

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 Acting City Clerk Mayor