**OAK HILL CITY COUNCIL**

**Minutes**

**August 13, 2018**

The regular session of the Oak Hill City Council convened in the Council Chambers of City Hall on Monday, August 13, 2018 at 6:30 p.m.

**Members Present** **Also Present**

Fred Dickinson William Hannabass, City Manager

Diana Janney Damita Johnson, City Clerk-Treasurer

Melissa Wilshire

Mike Fox

Tom Oxey

Paul Baker

**Absent**

Steve Hayslette

Jeff Atha

**Call to Order**

Mayor Dickinson called the meeting to order.

**Public Comments**

Mary Lynn Flint updated Council on the activities of Destination Downtown.

Joey Smith, with Friendly Outdoor Advertising, offered to give a proposal for the city if we decide to get a billboard.

Several business owners (Christa Hodges, Missy Cox, Thomas Burdette, Don Williams) were in attendance thanking the police department for the increased presence on Main Street. This led to another lengthy discussion on drug issues.

**Minutes**

***Councilor Janney moved to dispense with the reading of and accept the minutes of the meeting held on July 9 and July 25, 2018. Councilor Wilshire seconded the motion. Motion carried unanimously by those in attendance.***

**Treasurer’s Report**

***Councilor Janney moved to approve the financial reports and the vendor checks report as presented by the City Treasurer. Councilor Oxley seconded the motion. Motion carried unanimously by those in attendance.***

**Correspondence**

None

**Old Business**

The Mayor polled Council for old business and police foot patrol, the dog park, and movie nights were discussed.

**City Manager**

1. **Appointment to Building Commission** – John Frazier does not wish to be reappointed to the Building Commission. There is no recommendation for a replacement at the time. ***Council member Fox moved to table this item until the next meeting. Council member Oxley seconded the motion. Motion carried unanimously by those in attendance.***
2. **Utilization of Farmers Market – *Councilor Oxley moved, and Councilor Fox seconded to table this item. Motion carried unanimously by those in attendance.***
3. **Structural Inspection Board Recommendations**
4. **417 Blake Street –** No one from Popcorn Properties was in attendance. The Structural Inspection Board recommends demolition of the structure. ***Councilor Oxley moved to go ahead with the original recommendation and order the structure be demolished. Councilor Janney seconded the motion. Motion carried unanimously by those in attendance.***

**New Business**

The mayor polled Council for new business.  The members discussed B&O taxes and someone living in a business.

**City Manager**

1. **WV American Water Grant for OHFD** – Marshall Murray was in attendance and presented the fire chief with a $500 grant for safety equipment.
2. **Salt Storage Bid Opening *–*** Meador Construction was the lone bidder in the amount of $51,490.00. ***Councilor Oxley moved to award the contract to Meador Construction to construct the salt storage building. Councilor Fox seconded the motion. Motion carried unanimously by those in attendance.***
3. **Fireworks Ordinance Amendment** – ***Councilor Oxley moved, and Councilor Fox seconded to table this item. Motion carried unanimously by those in attendance.***
4. **Oak Hill Sanitary Board Appointment** – The Sanitary Board recommends appointing Rick Pannell to the unexpired term of Larry Dotson. ***Councilor Oxley moved to accept the recommendation of the Oak Hill Sanitary Board and appoint Rick Pannell to fill the term of Larry Dotson. Councilor Wilshire seconded the motion. Motion carried unanimously by those in attendance.***
5. **Boards, Commission, and Committee Appointments** –
6. **Board of Zoning Appeals (Alternate) –** The BZA recommends appointing James Elkins as alternate to this board. ***Councilor Oxley moved to accept the recommendation of the BZA and appoint James Elkins as alternate the Board of Zoning Appeals. Councilor Janney seconded the motion. Motion carried unanimously by those in attendance.***
7. **Structural Inspection Board** – Keith Richardson has resigned. Currently there is no recommendation.
8. **Recreation Committee –** Meade Corder has resigned. ***Councilor Oxley moved to table the Structural Inspection Board appointment and the Recreation Committee appointment until a recommendation is made. Councilor Fox seconded the motion. Motion carried unanimously by those in attendance.***
9. **Municipal Parking Lot Lights–** The City Manager has met with AEP to determine a cost for this effort.
10. **Police Hiring** – The Civil Service Commission presented four (4) lists for hiring police officers. These officers will replace one officer that has already left and three more that will be leaving.

***Council member Oxley moved to accept the recommendation of the Civil Service Commission and hire Jeremy Jensen effective August 14, 2018. Councilor Baker seconded the motion. Motion carried unanimously by those in attendance.***

***Council member Oxley moved to accept the recommendation of the Civil Service Commission and hire Joshua Duncan effective when the first officer leaves the employment of the department. Councilor Wilshire seconded the motion. Motion carried unanimously by those in attendance.***

***Council member Oxley moved to accept the recommendation of the Civil Service Commission and hire Cory Whaples effective when the second officer leaves the employment of the department. Councilor Janney seconded the motion. Motion carried unanimously by those in attendance.***

***Council member Oxley moved to accept the recommendation of the Civil Service Commission and hire Tyler Richards effective when the third officer leaves the employment of the department. Councilor Janney seconded the motion. Motion carried unanimously by those in attendance.***

1. **Structural Inspection Board Recommendation to Demolish 8 Sutton Place** – The owner has been notified by the proper procedures. ***Councilor Oxley moved to accept the recommendation of the Structural Inspection Board and order the demolition of 8 Sutton Place. Councilor Wilshire seconded the motion. Motion carried unanimously by those in attendance.***
2. **Structural Inspection Board Priority Grading Policy Approval** – The City Manager presented a grading policy to be used by the SIB in assessing damaged structures. ***Councilor Oxley moved to approve the priority grading policy for the Structural Inspection Board. Councilor Baker seconded the motion. Motion carried unanimously by those in attendance***
3. **Lease Renewal for Rail Depot** – ***Councilor Oxley moved to renew the lease as it currently stands. Councilor Wilshire seconded the motion. Motion carried unanimously by those in attendance***
4. **Planning Commission Recommendation** – The Planning Commission recommends denying a request to rezone 128 E. Main to B2 because it does not agree with the comprehensive plan. ***Councilor Oxley moved to deny the recommendation of the Planning Commission. Councilor Fox seconded the motion. Motion carried with Councilors Oxley, Fox, Wilshire, and Janney voting for the motion and Councilor Baker voting against the motion.***

There being no further business appearing, the meeting was adjourned.

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City Clerk Mayor