**OAK HILL CITY COUNCIL**

**Minutes**

**June 11, 2018**

The regular session of the Oak Hill City Council convened in the Council Chambers of City Hall on Monday, June 11, 2018 at 6:30 p.m.

**Members Present** **Also Present**

Fred Dickinson William Hannabass, City Manager

Mike Fox Damita Johnson, City Clerk-Treasurer

Diana Janney

Tom Oxley

Jeff Atha **Absent**

Paul Baker Melissa Wilshire

Steve Hayslette

**Call to Order**

Mayor Dickinson called the meeting to order.

**Public Comments**

John David, SALS, updated Council on homes built by SALS in the Oak Hill area.

Mike Lively updated Council on the activities of Destination Downtown.

**Minutes**

***Councilor Oxley moved to dispense with the reading of and accept the minutes of the meeting on May 14, 2018. Councilor Atha seconded the motion. Motion carried unanimously by those in attendance.***

**Treasurer’s Report**

***Councilor Janney moved to approve the financial reports and the vendor checks report as presented by the City Treasurer. Councilor Baker seconded the motion. Motion carried unanimously by those in attendance.***

**Correspondence**

None

Representatives from WV American Water were in attendance and gave a presentation on water quality and monitoring for our area. They also talked about upgrades in the Minden area.

**Old Business**

The Mayor polled Council for old business. Fire lane parking and the new banners were discussed.

**City Manager**

1. **Scout Cabin Renovation –** The City Manager had nothing new to report.
2. **Utilization of Farmers Market -** The City Attorney reviewed the lease agreement and advised anything we would want to do would have to be in cooperation with the Farmers’ Market.
3. **Planning Commission Recommendation for Zoning Amendments – 2nd Reading –** This is a major amendment of the zoning code. ***Councilor Baker moved to accept this as the 2nd reading of the zoning amendments as presented by the Planning Commission. Councilor Fox seconded the motion. Motion carried unanimously by those in attendance.***
4. **Structural Inspection Board Recommendations**

***a.*  417 Blake Street –** The deed from the tax sale is still in the auditor’s office and no action can be taken.

***b.* Lewis Street Apartments** – The owner of this property has been cited for failure to comply with the repair order.

***c.* 106 St. Clair –** This structure has been demolished.

***d.*  76 Robinson Street –** This structure has been demolished.

1. **Street Paving Project Bid Opening** – A bid from Southern WV Paving in the amount of $198,571.00 was the only bid received. ***Councilor Oxley moved to award the project to Southern WV Paving contingent upon review of the City Manager and Public Works Director. Councilor Janney seconded the motion. Motion carried unanimously by all those in attendance.***

**New Business**

The Mayor polled Council for new business. New speed limit signs on Minden Hill, a park in the Minden area (Rocklick side), activities of Destination Downtown, the BB&T building, and the Board of Education agreement were discussed.

**City Manager**

1. **Boards, Commissions, and Committee Appointments** –

***a.* Planning Commission - *Councilor Oxley made a motion to reappoint Kay Ballard to the Planning Commission. Councilor Janney seconded the motion. Motion carried unanimously***

***by those in attendance.***

***b.* Building Commission** – Due to health reasons, John Frazier has requested that someone else be appointed to his position. ***Councilor Oxley moved to table this item until an appointment is recommended. Councilor Atha seconded the motion. Motion carried unanimously by those in attendance.***

1. **Intergovernmental Agreement with Fayette County for Building Code Inspections – *Councilor Oxley moved to accept and authorize execution of the agreement with Fayette County for building code inspections. Councilor Atha seconded the motion. Motion carried unanimously by those in attendance.***
2. **2019 Tandem Axle Dump Truck Bid Opening –** One bid from Heritage Equipment in the amount of $137,402.00 was received. ***Councilor Oxley moved to award the bid to Heritage Equipment contingent upon the review of the City Manager and the Public Works Director. Councilor Janney seconded the motion. Motion carried unanimously by those in attendance.***

**4. General Fund/Coal Severance Budget Revision –** The City Treasurer presented the General budget revision in the amount of $279,500.00. ***Councilor Oxley moved to accept the General budget revision as presented by the treasurer. Councilor Atha. seconded the motion. Motion carried unanimously by those in attendance.***  The Treasurer presented the Coal Severance budget revision in the amount of $4,000.00. ***Councilor Oxley moved to accept the budget revision as presented by the treasurer. Councilor Atha. seconded the motion. Motion carried unanimously by those in attendance.***

**5. PRO Officer Contract Between City of Oak Hill and Fayette County Board of Education –** This contract has been updated for the pay increase that will be taking effect on July 1, 2018. ***Councilor Oxley moved to authorize the contract for the PRO officer at the middle school. Councilor Fox. seconded the motion. Motion carried unanimously by those in attendance.***

**6.CGI Communications, Inc. Agreement –** CGI produced a video of Oak Hill in the past. They sell advertising to make a profit and CGI is wanting to update our video. ***Councilor Oxley moved to authorize execution of the agreement with CGI. Councilor Atha. seconded the motion. Motion carried unanimously by those in attendance.***

There being no further business appearing, the meeting was adjourned.

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City Clerk Mayor