**OAK HILL CITY COUNCIL**

**Minutes**

**February 12, 2018**

The regular session of the Oak Hill City Council convened in the Council Chambers of City Hall on Monday, February 12, 2018 at 6:30 p.m.

**Members Present** **Also Present**

Fred Dickinson, Mayor William Hannabass, City Manager

Diana Janney Damita Johnson, City Clerk-Treasurer

Melissa Wilshire

Paul Baker

Tom Oxley **Absent**

Jeff Atha

Mike Fox

**Call to Order**

Mayor Dickinson called the meeting to order.

**Public Comments**

Kristy Gilkey told Council they should be working on getting Minden named as a super fund site.

Susie Jenkins expressed her thoughts on the sewer improvement project

Minutes

***Councilor Oxley moved to dispense with the reading of and accept the minutes of the meeting on December 11, 2017. Councilor Baker seconded the motion. Motion carried unanimously by those in attendance.***

Treasurer’s Report

***Councilor Janney moved to approve the financial reports and the vendor checks report as presented by the City Treasurer. Councilor Wilshire seconded the motion. Motion carried unanimously by those in attendance*.**

**Correspondence**

None

The Mayor praised all the departments for their hard work and reflected on the service of Councilor Bruce Coleman, who recently passed away.

**Old Business**

The Mayor polled Council for old business and members of council shared their memories of Councilor Coleman and how they enjoyed being on council with him.

**City Manager**

The City Manager also spoke of his time spent serving with Councilor Coleman. He will be greatly missed.

1. **Business and Occupation Tax Rebate** – Board of Education School Building Project – The list of contractors, subcontractors, and amounts for the project is not yet available. ***Councilor Oxley moved to table this item until February. Councilor Fox seconded the motion. Motion carried unanimously.***
2. **Right of Way Across City Property Near Woodbridge Road** – Mr. Raynes has now provided the metes and bounds description for this right of way. ***Councilor Oxley moved to approve the right of way for Kenneth Raynes and include in the approval a statement the Mr. Raynes is allowed to gate the right of way. Councilor Janney seconded the motion. Motion carried unanimously.***
3. **Consideration of Resolution Approving the Inclusion of a Portion of Wolf Creek Business Park in Oak Hill Corporate Limits in the Fayette County Commission TIF District No. 1 –** The County has carved out the portion of the project that was in the City of Oak Hill, so no action is needed on this item.

**New Business**

The Mayor polled Council for new business and street light and the Fire Department activities were discussed.

**City Manager**

1. **Mid Year Budget Revision –** The budget revision was not presented at this time. No action taken.
2. **Structural Inspection Board Recommendations** –
3. **76 Robinson Street** – Service was returned unexecuted and three legal ads are now being published. No action can be taken.
4. **106 St. Clair Avenue –** Service was executed. The board recommends demolishing. ***Councilor Oxley moved to order the property owner to demolish the structure. Councilor Fox seconded the motion. Motion carried unanimously.***
5. **Lewis Street Apartments/OAC Investments** – Service was executed. The Sanitary Board recommends the owner repair the garage doors of the structure. ***Councilor Oxley moved to order the property owner to repair the garage doors. Councilor Janney seconded the motion. Motion carried unanimously.***
6. **417 Blake Street –** No action may be taken. Service was returned unexecuted and advertisement is being made.
7. **Fayette County School Levy** – ***Councilor Oxley made a motion for Council to go on record as supporting the school levy in the upcoming election. Councilor Fox seconded the motion. Motion carried with Councilor Atha voting no.***
8. **WVDOT TAP and RTP Grant Projects for FY2018 Considerations - *Councilor Oxley moved to authorize the Mayor to sign each grant resolution listed below and thereby authorizing submission of each grant application. Councilor Atha seconded each motion.*** The grants were each considered separately and separate motions were made on each.
9. Minden Connector Rail Trail Resolution
10. White Oak Rail Trail Scarbro Extension Resolution
11. Oak Hill Main Street Improvement Project Resolution
12. Harlem Heights Loop Train Resolution
13. Oak Hill East End Pedestrian Upgrade Resolution
14. **Letter of Support to New River Alliance of Climbers (NRAC) for a Grant to Establish Trails and Staging Areas for Climbing in Needleseye Park –** Gene Kistler asked Council for their support in matching contributions for a grant for Needleseye Park. ***Councilor Oxley moved to provide a letter showing our willingness to match up to $5,000 with in-kind contributions for this grant. Councilor Baker seconded the motion. Motion carried unanimously.***

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City Clerk Mayor