**OAK HILL CITY COUNCIL**

**Minutes**

**November 13, 2017**

The regular session of the Oak Hill City Council convened in the Council Chambers of City Hall on Monday, November 13, 2017 at 6:30 p.m.

**Members Present** **Also Present**

Fred Dickinson, Mayor William Hannabass, City Manager

Diana Janney Damita Johnson, City Clerk-Treasurer

Melissa Wilshire Bill File, City Attorney

 Bruce Coleman

Paul Baker **Absent**

 Jeff Atha

Mike Fox

Tom Oxley

**Call to Order**

Mayor Dickinson called the meeting to order.

**Public Comments**

None

Minutes

***Councilor Oxley moved to dispense with the reading of and accept the minutes of the meeting September 11, 2017. Councilor Janney seconded the motion. Motion carried unanimously.***

***in attendance*.**

Treasurer’s Report

***Councilor Wilshire moved to approve the financial reports and the vendor checks report as presented by the City Treasurer. Councilor Oxley seconded the motion. Motion carried unanimously.***

**Correspondence**

None

 **Old Business**

 The Mayor polled members of Council for old business and nothing was discussed.

**City Manager**

1. **Fireworks –** The Fireworks Committee presented an ordinance for controlling the use of fireworks. ***Councilor Oxley moved to accept this as the 1st reading of the fireworks ordinance. Councilor Coleman seconded the motion. Motion carried.***
2. **Planning Commission Recommendation** – Due to some technicalities, the planning commission does not have a recommendation yet. ***Councilor Oxley moved and Councilor Janney seconded to table this item. Motion carried unanimously.***
3. **Tax Increment Financing** – The City Manager updated Council on the status of the project with Plateau Medical Center. A meeting is being arranged with them.
4. **Business and Occupation Tax Rebate** – The City Manager did not receive the requested information from the Board of Education. ***Council member Oxley moved to table consideration of this request until information such as the contract and a list of contractors and their subs are received. Council member Baker seconded the motion. Motion carried unanimously.***
5. **Trick or Treat Date/Time/Age Policy** – The City Manager presented an ordinance outlining the date for trick or treat, the time for trick or treat, and the age of children that will be trick or treating. ***Councilor Baker moved to approve the trick or treat ordinance on 2nd reading. Council Oxley seconded the motion. Motion carried unanimously.***

**New Business**

The Mayor polled City Council for new business and the Boy Scouts/Bechtel Reserve and the police department fitness challenge was discussed.

**City Manager**

1. **Request for Right-of-Way Across City Property Near Woodbridge Road -** Kenneth Raynes requested this right of way. Bill File, our city attorney advised him that he needs to provide the City Manager with a metes and bounds description and then the Council will have two readings of an ordinance to grant the right of way.
2. **Homeless Problems and Solutions** – Mrs. Limer with the Raleigh County Community Action spoke to Council and told them her organization has many solutions for the homeless.
3. **Ordinance to Approve Replacement Pages of Codified Ordinances** – ***Councilor Oxley made a motion and Councilor Baker seconded the motion to accept this as the 1st reading of an ordinance approving the replacement pages to the codified ordinances.***
4. **Small Business Saturday Proclamation – *Council member Oxley made a motion to authorize the Mayor to execute the proclamation for small business Saturday. Council member Atha seconded the motion. Motion carried unanimously.***
5. **Christian Heritage Week** - ***Council member Oxley made a motion to authorize the Mayor to execute the proclamation for Christian Heritage Week. Council member Janney seconded the motion. Motion carried unanimously.***

There being no further business appearing, the meeting adjourned.

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 City Clerk Mayor