**OAK HILL CITY COUNCIL
Minutes**

**October 9, 2017**

The regular session of the Oak Hill City Council convened in the Council Chambers of City Hall on Monday, October 9, 2017 at 6:30 p.m.

**Members Present Also Present**

Fred Dickinson, Mayor William Hannabass, City Manager

Melissa Wilshire Sharon Coffman
Mike Fox

Paul Baker **Absent**

Jeff Atha Damita Johnson, City Clerk-Treasurer

Tom Oxley Diana Janney

Bruce Coleman

**Call to Order**

Mayor Dickinson called the meeting to order.

**Public Comments**

*Mike Bone,* Warm Hands From Warm Hearts Founder, addressed the Council members on how their outreach

ministry helped the needy. He emphasized they were a drop-in center, not a homeless shelter. He handed out

information relating to the foundation and invited everyone to visit the Center. Council members expressed

words of praise and inquired about the amount of people the Center provided for.

*Tennille Limer,* Housing Director of Raleigh County Community Action Association, Inc. also spoke about the homeless situation. She distributed a brochure and explained how their association takes a comprehensive approach to helping people attain self sufficiency.

*Dottie Collins* stated her desire for a shelter for transients.

*Jenny Wardrup* commented on the homeless condition. Councilor Baker shared his experiences working with the homeless. Councilor Oxley requested to address the issue on the November agenda.

**Anna Tanner** of Blevins Circle had concerns regarding traffic on Blevins Circle and requested a "Safe Children Playing" sign. Mayor referred her concerns to Chief Whisman.

**Adam Hodges,** 328 East Main Street, expressed great concern about the negative changes in the past year in the area where he lives. He requested more police presence.

**Minutes**

*Councilor Atha moved to dispense with the reading of and accept the minutes of the meeting of September 11,*

*2017. Councilor Wilshire seconded the motion, Motion carried unanimously by those in attendance.*

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**Treasurer's Report**

***Councilor Oxley moved to approve the financial reports and the vendor checks report as presented by the City***

***Treasurer. Councilor Wilshire seconded the motion. Motion carried unanimously by those in attendance.***

**Correspondence**None.

**OLD BUSINESS**

The Mayor polled Council and department heads for old business with no comments.

*At this time the Mayor deviated from the normal order of business to address* #5 *of*

***New Business.***

5. **Planning Commission Recommendation — Day Care Facility on Central Avenue**

1. It was recommended by the Planning Commission that Council deny the special use permit for a day care facility at 914 Central Avenue. Citizens discussed their concerns for and against the facility. Comments were made regarding noise, specifically from playground area; the number of children being cared for, traffic, parking, hours of operation, etc. Council received a petition of those in favor of the daycare. Those opposing the facility presented pictures showing the proximity of their homes to the daycare.

Wendy Spack informed Council they had addressed some of the concerns, such as taking children to the park instead of having a playground. Hours of operation would be from 6:00 a.m. to 6:00 p.m. and the number of children cared for would be 12 or less. **Councilor Oxley moved to approve the special use permit, with the number of children cared for to 12 or less. Councilor Baker seconded. *Motion carried unanimously by those in attendance.***

**OLD BUSINESS**

**City Manager**

2. **Planning Commission Recommendations**

**c) Zone Change Request for 98.75 acres in Collinwood Acres off Larwood Road, Residence District R-2 to Rural Residential District RR. *Councilor Oxley moved to approve this request. Councilor Atha seconded. Motion carried unanimously by those in attendance.***

4. **Business and Occupational Tax Rebate**

**b) Board of Education School Building Project — first reading.** Terry George, Superintendent of Schools,
requested Council to consider returning all or a portion of the 13840 taxes for programs, and to reinvest in the

project. There was a discussion on how these funds would be allocated. Mr. George received questions and
concerns regarding the routing of the traffic patterns to and from the school. **Councilor Oxley made a motion**

**to table this item and address it on the November agenda. Councilor Fox seconded. *Motion carried
unanimously by those in attendance.***

1. **Fireworks —** Councilor Oxley scheduled a meeting for October 24, at 10:00 a.m. to review the Fireworks Ordinance with the Fire Fireworks Committee. The Committee consists of Councilor Oxley, Chief Whisman, Chief Richardson, Councilor Fox, and the City Manager. **Motion was made by Councilor Oxley to table this item until th'e November meeting. Councilor Fox seconded. *Motion carried unanimously by those in attendance.***
2. **Planning Commission Recommendations**
3. **86 Buena Vista Drive — Rental Facility -** Unnecessary for the agenda, no action taken.
4. **Fowl Ordinance —** City Manager recommended Council be very cautious and define the ordinance carefully. **Councilor Oxley moved to table this item, Councilor Atha seconded with Councilor Baker opposing.**

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1. **Tax Increment Financing (TIF) —** Councilor Wilshire recused herself from the discussion of this item. The
City Manager explained TIF and how it works in guiding tax dollars into specific areas. After some discussion the



Acting City Clerk

City Manager recommended Plan A. **Councilor Oxley made a motion to accept Plan A. Councilor Atha
seconded.** *Motion carried unanimously by those in attendance.* Councilor Wilshire returned to the meeting.

1. **Business and Occupational Tax Rebate**

**a) Plateau Medical Center — rd Reading - Councilor Oxley moved to rebate B&O taxes to Plateau Medical**

**Center and to accept as second reading. Councilor Atha seconded. Opposed by Councilor Fox.**

**NEW BUSINESS**

Mayor Dickinson polled Council and received comments about the Oak Hill Police Department's fitness competition; Top Knot being mentioned in West Virginia South Magazine, and grocery carts left on the street around town.

The City Manager introduced Ronda Falk, the new office employee for the City. He commended the Public

Works department for the work and upkeep along the rail trail. He also stated his appreciation for the Oak Hill
Police Dept.

1. **Trick or Treat date/time/age policy —** The City Manager drafted an ordinance on Trick or Treating. After discussion, **Councilor Baker moved to accept by title only; Trick or Treat would be on October 31 with an amendment. If the 31" falls on a Sunday, Trick or Treat would be observed on the Saturday before. Councilor Oxley seconded the motion.** *Motion carried unanimously by those in attendance.*
2. **Proclamation — National Disability Employment Awareness Month — Councilor Oxley made a motion to authorize the Mayor's signature on the Proclamation. Councilor Atha seconded.** *Motion carried unanimously by those in attendance.*
3. **Service Line Warranties — Promotional Letter -** The City Manager explained the importance of sending letters offering insurance on a resident's water / sewer lines. **Councilor Oxley moved to authorize the City Manager to send letters offering insurance on resident's water/sewer line with his signature. Councilor Atha seconded.** *Motion carried unanimously by those in attendance.*
4. **Naming of Dog Park -** The City Manager recommended naming the Dog Park after Dr. Hamilton. **A motion was made by Councilor Oxley to name the Park "Dr. Hamilton Dog Park". Councilor Atha seconded.** *Motion carried unanimously by those in attendance.*

No further business, the meeting adjourned.



Mayor

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