**OAK HILL CITY COUNCIL**

**Minutes**

**August 14, 2017**

The regular session of the Oak Hill City Council convened in the Council Chambers of City Hall on Monday, August 14, 2017 at 6:30 p.m.

**Members Present** **Also Present**

Fred Dickinson, Mayor William Hannabass, City Manager

Mike Fox Damita Johnson, City Clerk-Treasurer

Jeff Atha

Paul Baker **Absent**

Tom Oxley Melissa Wilshire

Diana Janney Bruce Coleman

**Call to Order**

Mayor Dickinson called the meeting to order.

**Public Comments**

Lisa Tanner, Event Organizer for the 9/11 Memorial Service, invited everyone to the service at the Midget League Football Field.

Robert Webb reported a water problem in East End at King Coal Chevrolet. The City Manager will have a meeting with the State DOH.

Minutes

Councilor Oxley moved to dispense with the reading of and accept the minutes of the meeting of July 10, 2017 and July 26, 2017. Councilor Baker seconded the motion. Motion carried unanimously by those in attendance.

Treasurer’s Report

Councilor Janney moved to approve the financial reports and the vendor checks report as presented by the City Treasurer. Councilor Baker seconded the motion. Motion carried unanimously by those in attendance.

**Correspondence**

None

**Old Business**

The Mayor polled council members for old business and nothing was discussed.

**City Manager**

The City Manager changed the order of the agenda to accommodate guests in the audience.

1. **Planning Commission Recommendations – 86 Buena Vista Dr. – Rental Facility** – The owners of this facility have asked for a special use permit to operate the structure at this address as a short term rental facility. The Planning Commission unanimously approved this request. Mr. Curtis, an adjoining property owner is not in favor of this decision. He expressed several concerns over the use of this house as a rental unit including the size of the road entering the property. ***Councilor Oxley moved to table this item until September so that Council could look at the property if they so desired. Councilor Janney seconded the motion. Motion carried unanimously by those in attendance.***
2. **Depot Lease Renewal** – The current lessee, John Brenemen, desires to continue this lease. ***Councilor Oxley moved to renew the lease for one year; Councilor Fox seconded the motion. Motion carried unanimously by those in attendance.***
3. **2017A and 2017B Bond Ordinance in the Amount of $22,625,000 -** A proposed Bond Ordinance was presented to the Council entitled:

ORDINANCE AUTHORIZING THE REFUNDING OF THE CITY OF OAK HILL SEWERAGE SYSTEM BOND ANTICIPATION NOTES, SERIES 2012 AND THE ACQUISITION AND CONSTRUCTION OF CERTAIN ADDITIONS, BETTERMENTS AND IMPROVEMENTS TO THE EXISTING PUBLIC SEWERAGE FACILITIES OF THE CITY OF OAK HILL AND THE FINANCING OF THE COST, NOT OTHERWISE PROVIDED, THEREOF THROUGH THE ISSUANCE BY THE CITY OF OAK HILL OF NOT MORE THAN TWENTY-TWO MILLION SIX HUNDRED TWENTY-FIVE THOUSAND DOLLARS ($22,625,000.00) IN AGGREGATE PRINCIPAL AMOUNT OF CITY OF OAK HILL SEWER REVENUE BONDS IN TWO SERIES, THE FIRST SERIES TO BE DESIGNATED “SEWER REVENUE BONDS, SERIES 2017 A(WEST VIRGINIA SRF PROGRAM)” AND THE SECOND TO BE DESIGNATED “SEWER REVENUE BONDS, SERIES 2017 B (WEST VIRGINIA INFRASTRUCTURE FUND)”; PROVIDING FOR THE RIGHTS AND REMEDIES OF AND SECURITY FOR THE HOLDERS OF SUCH BONDS; AUTHORIZING EXECUTION AND DELIVERY OF ALL DOCUMENTS RELATING TO THE ISSUANCE OF SUCH BONDS; APPROVING, RATIFYING AND CONFIRMING A BOND PURCHASE AGREEMENT WITH THE WEST VIRGINIA WATER DEVELOPMENT AUTHORITY AND THE WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL PROTECTION RELATING TO SUCH SERIES 2017 A BONDS AND A LOAN AGREEMENT WITH THE WEST VIRGINIA WATER DEVELOPMENT AUTHORITY ACTING ON BEHALF OF THE WEST VIRGINIA INFRASTRUCTURE AND JOBS DEVELOPMENT COUNCIL RELATING TO SUCH SERIES 2017 B BONDS; AUTHORIZING THE SALE AND PROVIDING FOR THE TERMS AND PROVISIONS OF SUCH BONDS; AND ADOPTING OTHER PROVISIONS RELATING THERETO.

 ***and the same was read by the City Clerk by title only and there was discussion. On motion of Tom Oxley seconded by Paul Baker, and unanimously passed, the said Bond Ordinance was adopted and approved on first reading.***

1. **2017C Bond Ordinance in the Amount of $600**,**000** - Thereafter, a proposed Bond Ordinance was presented to the Council entitled:

ORDINANCE AUTHORIZING THE ACQUISITION OF CERTAIN ASSETS OF ARBUCKLE PUBLIC SERVICE DISTRICT AS ADDITIONS TO THE EXISTING PUBLIC SEWERAGE FACILITIES OF THE CITY OF OAK HILL AND THE FINANCING OF THE COST, NOT OTHERWISE PROVIDED, THEREOF THROUGH THE ISSUANCE BY THE CITY OF OAK HILL OF NOT MORE THAN SIX HUNDRED THOUSAND DOLLARS ($600,000.00) IN AGGREGATE PRINCIPAL AMOUNT OF CITY OF OAK HILL SEWER REVENUE BONDS TO BE DESIGNATED SEWER REVENUE BONDS, “SERIES 2017 C(ARBUCKLE PUBLIC SERVICE DISTRICT)”; PROVIDING FOR THE RIGHTS AND REMEDIES OF AND SECURITY FOR THE HOLDERS OF SUCH BONDS; AUTHORIZING EXECUTION AND DELIVERY OF ALL DOCUMENTS RELATING TO THE ISSUANCE OF SUCH BONDS; AUTHORIZING THE SALE AND PROVIDING FOR THE TERMS AND PROVISIONS OF SUCH BONDS; ADOPTING OTHER PROVISIONS RELATING THERETO; AND, IN THE ALTERNATIVE, AUTHORIZING THE ASSUMPTION BY THE CITY OF OAK HILL OF THE OBLIGATIONS OF THE ARBUCKLE PUBLIC SERVICE WITH RESPECT TO ITS SEWERAGE SYSTEM REVENUE BONDS, SERIES 1978 AND RELATED BOND RESOLUTION IN CONNECTION WITH SUCH ACQUISITION.

 ***and the same was read by the City Clerk by title only and there was discussion. On motion of Tom Oxley, seconded by Paul Baker, and unanimously passed, the said Bond Ordinance was adopted and approved on first reading.***

1. **Fowl Ordinance** – The Planning Commission will consider this item on September 5. ***Councilor Oxley moved to table this item until the Planning Commission has considered it and makes a recommendation. Councilor Janney seconded the motion. Motion carried unanimously by those in attendance.***
2. **Fireworks** – There was discussion on this item. The appointed committee will review the ordinances provided last month and have a recommendation. ***Councilor Oxley moved to table this item until council could review and discuss the ordinances. Councilor Janney seconded the motion. Motion carried unanimously by those in attendance.***
3. **Tax Increment Financing (TIF)** – The City Manager revisited the proposed TIF district and asked for Council input. The Mayor appointed a committee of himself, the City Manager, Marvin Davis, and Jeff Atha to reach a recommendation for this district.
4. **Fair Housing Act** – The City Manager presented draft policies and procedures that we are required to adopt per the conciliation agreement with HUD.
5. **Non-Discrimination Policy** – ***Upon motion by Councilor Oxley, seconded by Councilor Janney, and unanimously passed, the Non-Discrimination Policy was approved on 1st reading.***
6. **Reasonable Accommodation Policy - *Upon motion by Councilor Oxley, seconded by Councilor Janney, and unanimously passed, the Reasonable Accommodation Policy was approved on 1st reading.***
7. **Procedures for Consideration and Processing Reasonable Accommodation Requests** *-* ***Upon motion by Councilor Baker, seconded by Councilor Oxley, and unanimously passed, the Procedures for* *Consideration and Processing Reasonable Accommodation Requests******was approved.***
8. **Appointments to Boards, Commissions, and Committees – Board of Zoning Appeals – *Council member Oxley moved to reappoint Patricia Nelson to this board. Council member Fox seconded the motion. Motion carried by all those in attendance.***

**New Business**

The Mayor polled Council for new business and the city web page, the Steen Miller building, the Med Surg building, the Farmers’ Market, and Rosedale Mobile Home Park were discussed.

**City Manager**

1. **Bid Opening and Award Consideration for a Kubota ATV** – No bids were received.
2. **Street Paving** – The City Manager presented a list of streets to be paved: Wilson Street, Harper Street, Brown Street, Mission Avenue, Oak Hill Avenue, and the parking lot on Central Avenue. Councilor Janney asked to add Brooks Street and the City parking lot. Since there are no funds in the budget for paving, the City Manager will identify the worst streets and come up with a cost estimate.
3. **Planning Commission Recommendations** – a.) Definitions – The Planning Commission presented an amendment to 1307.01 Terms for a 1st reading. This amendment is a list of definitions used in planning and zoning. ***Councilor Oxley moved to accept this at the 1st reading of an amendment to 1307.01 by title only. Councilor Baker seconded the motion. Motion carried with Councilors Baker, Oxley, and Janney voting yes and Councilors Fox and Atha voting no.*** b.) Zoning – Corner of Allman Street and the White Oak Rail Trail – The Planning Commission recommends changing the zoning on this property to R-2. Upon motion made by Councilor Oxley and duly seconded by Councilor Fox, the rezoning of the corner of Allman Street and the White Oak Rail Trail to R-2 was unanimously approved by those in attendance.
4. **Police Department Hiring** – The Civil Service Commission presented a hiring list with Jerry Clemins in the 1st position. Officer Clemins was hired under an emergency hire and is now being presented for permanent hire. ***Councilor Oxley moved to permanently hire Jerry Clemins as Patrolman on the Oak Hill Police Department. Councilor Fox seconded the motion. Motion carried unanimously by those in attendance.***
5. **Police Contract with Fayette County Board of Education** – The Chief of Police presented a new contract for the PRO officer at Collins Middle School. He also presented an overtime contract with the Board as well. ***Council Oxley moved to approve the regular and overtime contract with the Fayette County Board of Education. Councilor Baker seconded the motion. Motion carried unanimously by those in attendance.***

 There being no further business, the meeting adjourned.

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 City Clerk Mayor