**OAK HILL CITY COUNCIL**

**Minutes**

**February 13, 2017**

The regular session of the Oak Hill City Council convened in the Council Chambers of City Hall on Monday, February 13, 2017 at 6:30 p.m.

**Members Present** **Also Present**

Fred Dickinson, Mayor William Hannabass, City Manager

Diana Janney Damita Johnson, City Clerk-Treasurer

Melissa Wilshire

Bruce Coleman

Jeff Atha **Absent**

Tom Oxley Paul Baker

Mike Fox

**Call to Order**

Mayor Dickinson called the meeting to order.

**Public Comments**

Adam Hodges expressed his thanks for the improvements to the Amphitheater.

Minutes

***Councilor Janney moved to dispense with the reading of and accept the minutes of the meeting of January 16, 2017. Councilor Wilshire seconded the motion. Motion carried unanimously by those in attendance.***

**Treasurer’s Report**

***Councilor Oxley moved to approve the financial reports and the vendor checks report as presented by the City Treasurer. Councilor Wilshire seconded the motion. Motion carried unanimously by those in attendance.***

**Correspondence**

None

**Old Business**

The Mayor polled council members and department heads and the fireworks ordinance was discussed.

**City Manager**

**Old Business**

1. **Revised Asset Purchase Agreement (New) –** Jim Kelsh presented the revised asset purchase agreement with Arbuckle PSD and updated the project status. A hearing is scheduled for March 15, 2017, at 1:30. ***Councilor Oxley made a motion to approve the revised asset purchase agreement; Councilor Janney seconded. Motion carried unanimously by those in attendance***.
2. **Structural Inspection Board –** Former East End Elementary – Council tabled action on the recommendation to order repair from the S.I.B. The City Manager visited the site and the building is secured and cleaned up somewhat on the exterior. ***Councilor Oxley made a motion to table until March 2017 with an additional notice given to owner; Councilor Coleman seconded. Motion carried with Councilor Atha voting no.***
3. **Amendment to 1715 – Citations for Nuisances - *Councilor Oxley made a motion to accept this as the 2nd reading and adoption of an amendment to Article 1715 that will clarify “on the spot citations”; Councilor Fox seconded. Motion carried unanimously by all those in attendance.***
4. **Parks and Recreation Committee – 2nd reading –** The City Manager presented an amendment that will modify Article 145 to have a committee instead of a commission. He also presented a list of seven people that are willing to serve on the committee. After some discussion, council decided to make the committee an eight member committee, with six members at large, a council representative, and the City Manager. ***Councilor Oxley made a motion to add one more member to the Parks and Recreation Committee and accept this as the 2nd reading and adoption of the amendment; Councilor Coleman seconded the motion. Motion carried unanimously by all those in attendance.***

***Council member Oxley moved to name the following eight people to the Recreation Committee***: Paul Baker

Mike Fox

Patricia Nelson

Meade Corder

Mike Lively

Chris Pennington

Cindy Whitlock

City Manager

***Council member Coleman seconded the motion. Motion carried unanimously by those in attenda****nce.*

1. **Ordinance Amendment 1731.01 - Update of the Building Code Edition**-**2nd reading -** This is routine to update the edition dates. ***Councilor Coleman made a motion to accept reading and adoption; Councilor Oxley seconded. Motion carried unanimously by all those in attendance.***

**New Business**

The Mayor polled Council and department heads for new business and the Oak Leaf Committee and Destination Downtown were discussed.

**City Manager**

1. The Street Dept facility has environmental issues. We can either take the Voluntary Remedial Program (VRP) and buy the facility or vacate the property. A discussion took place. City Manager will have more information at the March meeting.
2. **Amphitheater Committee –** Replacement of member. The commission recommends Council replace Mark Wood with Sam Calloway. ***Councilor Oxley made a motion to accept this recommendation provided Mr. Calloway is willing to serve; Councilor Fox seconded. Motion carried unanimously all those in attendance.***
3. **New River George Convention and Visitors Bureau (NRGCVB) –** Sharon Cruikshank, director of the New River CVB as well as the Chamber of Commerce, gave the annual report of the CVB. She discussed the functions of the CVB and the Chamber and updated Council on the progress of each.
4. **Budget Revision –** The City Treasurer presented a budget revision for FY 2017 in the amount of $347,500. ***Councilor Oxley made a motion to accept and approve; Councilor Coleman seconded. Motion carried unanimously carried by all in attendance.***

There being no further business, the meeting adjourned.

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City Clerk Mayor