**OAK HILL CITY COUNCIL**

**Minutes**

**December 14, 2015**

The regular session of the Oak Hill City Council convened in the Council Chambers of City Hall on Monday, December 14, 2015 at 6:30 p.m.

**Members Present** **Also Present**

Fred Dickinson, Mayor William Hannabass, City Manager

Diana Janney Damita Johnson, City Clerk-Treasurer

Melissa Wilshire

Mike Fox

Jeff Atha **Absent**

Paul Baker Bruce Coleman

Tom Oxley

The City Clerk administered the Oath of Office to Jeff Atha as Council Member for Ward 2.

**Call to Order**

Mayor Dickinson called the meeting to order.

**Public Comments**

Hope Treadway of 207 Blevins Circle spoke about the parking changes on Blevins Circle.

Deaner Williams of Blevins Circle also spoke about the parking on Blevins Circle.

**Minutes**

***Council member Oxley moved to dispense with the reading of and accept the minutes of the meeting held on November 9, 2015. Council member Baker seconded the motion. Motion carried unanimously by those in attendance.***

**Treasurer’s Report**

***Council member Janney moved to approve the financial reports and the vendor checks report as presented by the City Treasurer. Council member Wilshire seconded the motion. Motion carried unanimously by those in attendance.***

**Correspondence**

None

**Old Business**

The Mayor polled Council and department heads for old business. The Christmas parade and Main Street decorations were discussed. The Public Works Director was absent.

**City Manager**

1. **Structural Inspection Board Recommendations**
2. **215 Mayfair Ave. –** The owners of this structure have acquired a demolition permit but they have not started the demolition. The City Manager presented a resolution authorizing the city to demolish the structure. ***Council member Oxley moved to table action on this item until January. Council member Baker seconded the motion. Motion carried unanimously by those in attendance.***
3. **341 Jones Avenue –** A warrant has been issued for Mr. Zink and the warrant is outstanding. The Chief of Police will try to get assistance from the Sheriff’s Department in delivering this warrant.
4. **1517 Main Street** – The Attorney from Springleaf was in attendance and reported that they think it is economically feasible to demolish the structure but have to locate the other owner of the property.
5. **Home Rule Pilot Program** – The following items were included in our home rule application and the City Manager is now presenting the following for a 2nd reading.
6. **Immediate Issue of Citations for External Sanitation Violations and Common Nuisances - *Council member Oxley moved to accept this as the 2nd reading of the ordinance. Council member Atha seconded the motion. Motion was carried unanimously by those in attendance.***
7. **Authority to File Liens or Real Property for Costs Incurred in Abating Exterior Sanitation and Common Nuisance Violations - *Council member Atha moved to accept this as the 2nd reading of the ordinance. Council member Oxley seconded the motion. Motion was carried unanimously by those in attendance.***
8. **Exempt Police Civil Service Commission From Party Affiliation Requirement - *Council member Fox moved to accept this as the 2nd reading of the ordinance. Council member Oxley seconded the motion. Motion was carried unanimously by those in attendance.***
9. **Cost of an Audit of the City and the Oak Hill Sanitary Board –** This ordinance is still under review**. *Council member Oxley moved to table this item. Council member Wilshire seconded. Motion carried unanimously by those in attendance.***
10. **Repeal of Article 913.08 Sewer Service Area** – ***Council member Oxley moved to accept this as the 2nd reading of the repeal of this article. Council member Janney seconded the motion. Motion carried unanimously by those in attendance.***

**New Business**

The Mayor polled Council and Department Heads for new business. The action of the SBA was discussed.

**City Manager**

1. **Planning Commission Recommendations** –
2. **Appointment of Member to Commission** – The commission gave a slate of the following names to replace Raymond Lopez on the Planning Commission: Jack Booda, Randy Epperly, Charlie Biggs and Patricia Nelson. The Mayor asked for nominations from Council. None were received. Nominations were closed. ***Council member Janney moved to appoint Don Williams to the Planning Commission. Council member Fox seconded the motion. Motion carried unanimously by those in attendance.***
3. **410 East Main Street - Zone Change Request** – Planning Commission recommends denying the request of Kevin Settle to change the zoning of 410 East Main Street from B-1 to B-2 in order to operate a kennel. ***Council member Oxley moved to accept the recommendation of the Planning Commission.***  ***Council member Janney seconded the motion. Motion carried unanimously by those in attendance.***
4. **217 Main Street - ABC License for Beer and Wine with Restaurant** – The Planning Commission recommends to approve the issuance of an ABC license to sell beer and wine with restaurant at 217 Main Street for Annastasia Lee. ***Council member Atha moved to accept the recommendation of the Planning Commission. Council member Oxley seconded the motion. Motion carried unanimously by those in attendance.***
5. **Appointments of Commissions, Boards, and Committees** – The Planning Commission vacancy was taken care of earlier and no other appointments were made.
6. **Donation of Property to the City –** The Hamilton family wants to donate a piece of property off Rt. 19 to the City of Oak Hill. This was discussed last meeting and Council wanted to discuss again after onsite visits could be made. ***Council member Oxley moved to receive proposals from those who would like to see something happen to the property. The proposal should contain the plans for the property and how it will be funded. Council member Wilshire seconded the motion***. Discussion on the access was held***. Motion carried unanimously by those in attendance.***
7. **Appointment of Special Litter Control Officer** – William Light has recently been hired as the Code Enforcement Officer and the City Manager recommends appointing him as the Special Litter Control Officer. ***Council member Oxley moved to appoint William Light as the Special Litter Control Officer. Council member Janney seconded the motion. Motion carried unanimously by those in attendance.***

There being no further business, the meeting adjourned.

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City Clerk Mayor