**OAK HILL CITY COUNCIL**

**Minutes**

**June 8, 2015**

The regular session of the Oak Hill City Council convened in the Council Chambers of City Hall on Monday, June 8, 2015 at 6:30 p.m.

**Members Present** **Also Present**

Fred Dickinson, Mayor William Hannabass, City Manager

Diana Janney Damita Johnson, City Clerk-Treasurer

Melissa Wilshire

Bruce Coleman **Absent**

Tom Oxley Anna Lou Holt

 Jeff Atha

**Call to Order**

Mayor Dickinson called the meeting to order.

**Public Comments**

Hillary Ratliff expressed her concerns about the rental fee for property on the rail trail.

Paul Baker asked the status of the parking on Main Street in front of the former Oak Hill Garbage.

John David with SALS expressed his appreciation for Council’s support.

Tina Hale asked for an update on the safety of the rail trail such as cameras or call boxes. She would like to have a walk on June 30 to raise money for rail trail safety.

**Minutes**

***Council member Oxley moved to dispense with the reading of and accept the minutes of the meetings held on May 11, 2015. Council member Wilshire seconded the motion. Motion carried unanimously by those in attendance.***

**Treasurer’s Report**

***Council member Janney moved to approve the financial reports and the vendor checks report as presented by the City Treasurer. Council member Oxley seconded the motion. Motion carried unanimously by those in attendance.***

**Correspondence**

None

**Old Business**

The Mayor polled Council and department heads for old business. Nothing was discussed.

**City Manager**

1. **Structural Inspection Board Recommendations** – **341 Jones Avenue –**The City Manager filed a criminal complaint against Mr. Zink as directed by Council last month. He has included information from Window World in the packet.
2. **Lease for Business on City Property – 2nd Reading -** The City Manager presented an ordinance for leasing business on city property. Council member Oxley suggested rental fees as follows: 0 to 400 square feet - $75 per month; 400 – 600 square feet - $100 per month; over 600 square feet - $150 per month. After discussion it was decided that this ordinance would only apply to property without structures. ***Council member Oxley made a motion to accept the 2nd reading of the ordinance for leasing of city property with the changes as discussed. Council member Coleman seconded the motion. Motion carried unanimously by those in attendance.***
3. **Amend Ordinance 301.051 – Commercial and Oversized Vehicles** – The City Manager presented an amendment to section 301.051 of the codified ordinances for a 2nd reading. ***Council member Oxley made a motion to accept this as the 2nd reading and adoption of the amendments to section 301.051. Council member Coleman seconded the motion. Motion carried unanimously by all those in attendance.***
4. **County Routes Maintained by the WV DOH within the City of Oak Hill** – The State has asked Council for a list of streets that it is considering maintaining. Council member Oxley suggested asking for the streets in the five street area. The State does not want to do any improvements to the streets before the City takes them. The City Manager will try to contact Steve Cole to discuss this. ***Council member Oxley moved to table this matter until the City Manager can contact the Department of Highways. Council member Coleman seconded the motion. Motion carried unanimously by those in attendance.***

**New Business**

The Mayor polled Council and Department Heads for new business. Flower boxes, amphitheater paving, meeting of the rail trail advisory committee, and taking up the rails on the trail were discussed.

**City Manager**

1. **Home Rule Pilot Program** – The City Manager will set dates for a workshop to complete the new application for the home rule program.
2. **Boards and Commissions Appointments** – No action is needed but Council should be considering nominations.
3. **Paving FY 2016** – The City Manager presented a list of streets for paving. $415,000 is budgeted for paving in the 2016 fiscal year. The City Manager would like to do half this summer and the remainder in the spring. ***Council member Oxley moved to advertise for bids for the FY 2016 summer paving project. Council member Janney seconded the motion. Motion carried unanimously by all those in attendance.***
4. **Lease Agreement for the Depot** – The City Manager was approached about leasing the depot for a private business but the interested party was not available to speak at this meeting.
5. **New River Transit Authority Proclamation - *Council member Oxley moved to authorize the execution of a proclamation for the New River Transit Authority. Council member Coleman seconded the motion. Motion carried unanimously by all those in attendance.***
6. **Floodplain Regulations, 1723.07** – Richard Carte, NFIP Specialist, advised the City Manager that our floodplain ordinance should be amended to include some worksheets. ***Council member Oxley moved to accept this as the 1st reading of the amendment to 1723.07. Council member Coleman seconded the motion. Motion carried unanimously by all those in attendance.***
7. **Ordinance – Annexation Without Election, Bird Dog Properties, LLC 77 Nick Rahall Greenway** – The veterinarian office just outside Wolfcreek Park has petitioned to be annexed. ***Council member Wilshire moved to accept this as the 1st reading of the petition for annexation. Council member Oxley seconded the motion. Motion carried unanimously by all those in attendance.***
8. **Rescind Restricted Parking at 408 Jones Avenue** – The structure is returning to a residence and the owner requests the parking restriction be lifted. The safety committee recommends approving this request. ***Council member Oxley moved to accept the recommendation of the safety committee. Council member Janney seconded the motion. Motion carried unanimously by all those in attendance.***
9. **Intergovernmental Agreement With Fayette County for Building Code Inspection** – ***Council member Oxley moved to renew the agreement with the County for code inspections. Council member Coleman seconded the motion. Motion carried unanimously by all those in attendance.***
10. **Recommendation from Planning Commission for Special Use Permit at 1002 Central Avenue** – The Planning Commission recommends approval of home occupancy at 1002 Central Avenue for a one chair beauty salon. ***Council member Oxley moved and Council member Coleman seconded to accept the recommendation of the Planning Commission and approve the request for a one chair beauty salon at 1002 Central Avenue. Motion carried unanimously by those in attendance.***
11. **Budget Revision** – The City Treasurer presented a budget revision in the amount of $128,300. ***Council member Oxley moved to approve the budget revision as presented. Council member Janney seconded the motion. Motion carried unanimously by all those in attendance.***
12. **Set Bond for Election Recount** – ***Council member Oxley moved to set the bond for a recount in the upcoming election at $300. Council member Janney seconded the motion. Motion carried unanimously by all those in attendance.***
13. **Advertise for Bid** – **SVL90-2 Compact Track Loader** – This item is included in the FY 2016 budget. ***Council member Oxley moved to advertise for bids for the compact track loader. Council member Coleman seconded the motion. Motion carried unanimously by all those in attendance.***

There being no further business, the meeting adjourned.

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 City Clerk Mayor