**OAK HILL CITY COUNCIL**

**Minutes**

**March 9, 2015**

The regular session of the Oak Hill City Council convened in the Council Chambers of City Hall on Monday, March 9, 2015 at 6:30 p.m.

**Members Present** **Also Present**

Fred Dickinson, Mayor William Hannabass, City Manager

Diana Janney Damita Johnson, City Clerk-Treasurer

Melissa Wilshire

Jeff Atha **Absent**

Tom Oxley Anna Lou Holt

 Bruce Coleman

**Call to Order**

Mayor Dickinson called the meeting to order.

**Public Comments**

Timmie Lilly Kroczyk – Asked for permission to do a project leaving coats, hats, and scarves for the homeless. Council suggested she check with business owners before placing items near their business.

**Minutes**

***Council member Oxley moved to dispense with the reading of and accept the minutes of the meetings held on February 9 and February 23, 2015. Council member Atha seconded the motion. Motion carried unanimously by those in attendance.***

**Treasurer’s Report**

***Council member Janney moved to approve the financial reports and the vendor checks report as presented by the City Treasurer. Council member Atha seconded the motion. Motion carried unanimously by those in attendance.***

**Correspondence**

None

**Old Business**

The Mayor polled Council and department heads for old business. Appreciation was expressed to the Street Department for their work during the snow storms we have had.

**City Manager**

1. **Structural Inspection Board Recommendations** – **341 Jones Avenue –** The City Manager sent Mr. Zink a letter requesting information concerning repairs to this property. Mr. Zink was in attendance with his friend Danny Toney. They reported that the building is secure and contractors will be coming in to give estimates. The weather has been a factor in repairing the structure. ***Council member Oxley moved to table this item until the April meeting with the same instructions to Mr. Zink to prepare a timeline for repairs. Council member Atha seconded the motion. Motion carried unanimously by all those in attendance.***
2. **Request for Restricted Parking at 127 W. Main Street** – ***Council member Oxley made a motion to dismiss the request for restricted parking at 127 W. Main Street. Council member Atha seconded the motion. Motion carried by all those in attendance.*** This led to a discussion on the municipal parking lot and businesses using the parking lot for their business vehicles. The City Manager will explore solutions for this problem with the Police Chief.
3. **Vacancy on Council** – Patricia Nelson, who was appointed to the vacant council position last month, has declined the appointment due to her employment with a state agency. ***Council member Oxley made a motion to appoint Don Williams to the vacant council position, effective April 13. Council member Atha seconded the motion. Motion carried unanimously by those in attendance.***
4. **Safety Committee Recommendation- Kelly Avenue, One Way, Stop Sign –** The Safety Committee recommended leaving Kelly Avenue as it is. ***Council member moved and Council member Atha seconded to accept the recommendation of the Safety Committee concerning Kelly Avenue. Motion carried by all those in attendance.***

**New Business**

The Mayor polled Council and Department Heads for new business. A request was made for off street parking during snow occasions. The Safety Committee and the Public Works Director will study this.

**City Manager**

1. **Police Hiring** – The Civil Service Commission is not prepared to hire. They need to test again in order to have a complete list. ***Council member Oxley moved to authorize testing for the police department. Council member Atha seconded the motion. Motion carried unanimously by those in attendance.***
2. **Safety Committee Recommendations – Parking on 2nd Street –** The Committee recommended no parking on 2nd Street from 4th to 3rd. ***Council member Oxley moved to accept this recommendation. Council member Janney seconded the motion. Motion carried unanimously by all those in attendance.* Parking on Thompson Avenue –** The Committee recommended that no action be taken to eliminate parking across from driveways. ***Council member Oxley moved to accept this recommendation of the Safety Committee. Council member Atha seconded the motion. Motion carried unanimously by all those in attendance.***
3. **Lease Extension for Access to Rt. 61 Sewer Plant** – ***Council member Oxley moved to authorize the renewal of the 5 year lease for access to the Rt. 61 sewer plant. Council member Janney seconded the motion. Motion carried unanimously by all those in attendance.***
4. **Hearing: Change of Polling Place** – Due advertisement has been placed for this hearing to consider changing the polling place in Ward II from Rosedale Elementary to the Scout Cabin. No one in attendance had any comments concerning this change. ***Council member Oxley moved to issue an order to change the polling place for Ward II. Council member Atha seconded the motion. Motion carried unanimously by all those in attendance.***
5. **Evan Jenkins – Satellite Office -** A representative from Congressman Jenkins office asked to use the Mayor’s office as a satellite office for one day a month. ***Council member Oxley moved to authorize for the Mayor’s office to be used for three hours once a month by our Congressional Delegation. Council member Atha seconded the motion. Motion carried unanimously by all those in attendance.***
6. **Approval of FY 2016 Budget** – The City Treasurer presented the FY 2016 budget in the amount of $4,756,517. ***Council member Wilshire moved to accept the budget as presented and discussed. Council member Janney seconded the motion. Motion carried unanimously by all those in attendance.***

There being no further business, the meeting adjourned.

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 City Clerk Mayor