**OAK HILL CITY COUNCIL**

**Minutes**

**January 19, 2015**

The regular session of the Oak Hill City Council convened in the Council Chambers of City Hall on Monday, January 19, 2015 at 6:30 p.m.

**Members Present** **Also Present**

Fred Dickinson, Mayor William Hannabass, City Manager

Diana Janney Damita Johnson, City Clerk-Treasurer

Jeff Atha

Bruce Coleman **Absent**

Tom Oxley Anna Lou Holt

Dianna Smallwood-Russell (deceased)

The Mayor said a few words in remembrance of Dianna Smallwood-Russell and Cpl. Mark Shropshire, both of whom passed away since our last council meeting. Reverend Ralph Shupe then offered the invocation. Members of Dianna Smallwood-Russell’s family were in attendance.

**Call to Order**

Mayor Dickinson called the meeting to order.

The Mayor deviated from the agenda to allow the City Manager to present a memorial donation in remembrance of Dianna Smallwood-Russell. A framed embroidered artwork was donated to the city by Marie Davis in memory of Council member Smallwood-Russell. ***Council member Oxley moved to accept the donation of artwork to the City of Oak Hill. Council member Coleman seconded the motion. Motion carried unanimously by all those in attendance.***

The Council and administration shared their memories of Council member Smallwood-Russell and Officer Shropshire.

**Public Comments**

Frank Russell expressed his appreciation to council members for their friendship to his wife and also for their support.

Patricia Nelson thanked the Police Department for their work on the recent robbery in the Harlem Heights area.

**Minutes**

***Council member Oxley moved to dispense with the reading of and accept the minutes of the meeting held on December 8, 2014. Council member Atha seconded the motion. Motion carried unanimously by those in attendance.***

**Treasurer’s Report**

***Council member Janney moved to approve the financial reports and the vendor checks report as presented by the City Treasurer. Council member Coleman seconded the motion. Motion carried unanimously by those in attendance.***

**Correspondence**

None

**Old Business**

The Mayor polled Council and department heads for old business. The number of tickets for running red lights was discussed. The Chief will provide a report on this next month.

**City Manager**

The City Manager asked for a short recess.

After the recess, John David asked for permission to speak to Council. He requested the City donate to SALS the Zink property recently given to us by Fayette County National Bank. SALS is preparing a proposal for the WV Housing Development Fund and would like to be able to have this property for the proposal.

The City Manager deviated from the agenda and attended to the items under new business.

1. **Report From the New River Gorge Convention and Visitors Bureau** – Director Sharon Cruikshank gave the annual report on the activities of the CVB.
2. **Request for Restricted Parking at 127 W. Main Street –** Shellie Shaver, the owner of a business at 127 W. Main Street is requesting restricted parking for expectant mothers. The Chief of Police stated that they could not enforce this type of signage. He will look into the parking situation on Main Street. ***Council member Oxley moved to table this issue. Council member Janney seconded the motion. Motion carried unanimously by all those in attendance.***
3. **Vacancy on Council – *Council member Coleman moved to table this item. Council member Atha seconded the motion. Motion carried unanimously by all those in attendance.***
4. **Election Items – (a) Appointment of Ballot Commissioners – *Council member Oxley moved to appoint Rita Booda and Hope Scott as ballot commissioners for the upcoming election. Council member Janney seconded the motion. Motion carried unanimously by all those in attendance.* (b) Establish Pay for Poll Workers – *Council member Coleman moved to accept the recommendation of the City Clerk and pay poll workers $50 for training and $150 for Election Day. Council member Oxley seconded the motion. Motion carried unanimously by those in attendance.***
5. **Budget Revision –** The City Treasurer presented and explained a budget revision in the amount of $98,000. ***Council member Oxley moved to approve the budget revision as presented. Council member Atha seconded the motion. Motion carried unanimously by those in attendance.***

**New Business**

The Mayor polled Council and Department Heads for new business and nothing was discussed.

**City Manager**

1. **Negotiation of Lien in Place on Former John M. Zink Property** – After visiting the property, ***Council member Oxley made a motion to release the lien on the property for payment of $1,250.00. Council member Coleman seconded the motion. Motion carried unanimously by those in attendance.***
2. **Structural Inspection Board Recommendation – a) 215 Mayfair Avenue** – This property has been sold and the process will start over. **b) 341 Jones Avenue –** The order has been given to repair this property. Council does not want the city to repair the property. ***Council member Oxley moved to authorize the City Manager to send a letter to Mr. Zink asking for his schedule for repair. Council member Atha seconded the motion. Motion carried unanimously by those in attendance.***

There being no further business, the meeting adjourned.

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City Clerk Mayor