**OAK HILL CITY COUNCIL**

**Minutes**

**December 8, 2014**

The regular session of the Oak Hill City Council convened in the Council Chambers of City Hall on Monday, November 10, 2014 at 6:30 p.m.

**Members Present** **Also Present**

Fred Dickinson, Mayor William Hannabass, City Manager

Diana Janney Damita Johnson, City Clerk-Treasurer

Jeff Atha

Bruce Coleman **Absent**

Tom Oxley Anna Lou Holt

Dianna Smallwood-Russell

The Honorable Judge John Hatcher gave the oath of office to Melissa Wilshire as council member for Ward 1.

**Call to Order**

Mayor Dickinson called the meeting to order.

**Public Comments**

Patricia Nelson, a resident of the Harlem Heights area expressed her concern about crime in the area and requested additional patrols.

**Minutes**

***Council member Oxley moved to dispense with the reading of and accept the minutes of the meeting held on November 10, 2014. Council member Janney seconded the motion. Motion carried unanimously by those in attendance.***

**Treasurer’s Report**

***Council member Janney moved to approve the financial reports and the vendor checks report as presented by the City Treasurer. Council member Oxley seconded the motion. Motion carried unanimously by those in attendance.***

**Correspondence**

The City Clerk advised council that a letter had been received concerning 301 Washington Avenue.

**Old Business**

The Mayor polled Council and department heads for old business. No items were discussed.

**City Manager**

1. (New Business) P**olice Pension Report -** Chief Michael Whisman, secretary of Policemen’s Pension Board gave the report of the Police Pension Fund for fiscal year 2014. He highlighted the beginning and ending balances of the fund and the earnings and expenses of the fund. ***Council member Coleman made a motion to accept the report of the Police Pension Fund as reported by Chief Whisman. Council member Atha seconded the motion. Motion carried unanimously by all those in attendance.***
2. **Structural Inspection Board Recommendations – A) 215 Mayfair Avenue; B) 341 Jones Avenue –** It has been less than 20 days since notice was served upon the owners of the listed structures and this item will need to be placed on the January agenda. ***Council member Oxley moved to table this item until the next meeting. The motion was seconded by Council member Atha. Motion carried unanimously by all those in attendance.*** John Zink and Mark Toney were in attendance asking for more time in getting the house repaired on Jones Avenue. No action was taken on this request.

The next council meeting will be moved to January 19, 2015 and the issue will be taken up again at that time.

1. **Negotiation of Lien in Place on Former John M. Zink Property** – There are still some questions concerning the location of this property. The City Manager, the Mayor, and Council member Oxley will make a trip to the property. ***Council member Oxley moved to table this issue until a date convenient to discuss again. Council member Coleman seconded the motion. Motion carried unanimously.***
2. **Ordinance to Approve Replacement Pages to the Codified Ordinances – *Council member Oxley moved to accept this as the 2nd reading of an ordinance to approve the replacement pages to the codified ordinances. Council member Janney seconded the motion. Motion carried unanimously by all those in attendance.***

**New Business**

The Mayor polled Council and Department Heads for new business and the building permits not being included in the council packet and the farmers’ market were discussed.

**City Manager**

1. **Donation of Property to the City of Oak Hill –** The Nancy Pat Lewis Estate is offering to donate a parcel of property to the City. The property is located on Central Avenue next to the apartment building that burned. The City Manager mentioned of possibly using this property for a dog park. He will get information on dog parks to present to Council. ***Council member Coleman moved to accept the property donation from the Nancy Pat Lewis Estate. Council member Oxley seconded the motion. Motion carried unanimously by those in attendance.***
2. **Filing Fees for Municipal Election – *Council member Coleman moved to set the filing fees for Mayor at $50 and Council at $25. Council member Janney seconded the motion and the motion carried unanimously by those in attendance.***
3. **Future Plans for the Train Depot –**The City Manager has been approached about putting a crafters village in the train depot and wanted Council’s thoughts about this proposal. It was the general consensus of Council that the interested party should submit a business plan.
4. **Communications Showcase Video Program by CGI –**The City Manager has been contacted by CGI about a program in which CGI will prepare a video about the City of Oak Hill at no cost to us. ***Council member Coleman moved to proceed with the agreement with CGI. Council member Oxley seconded the motion and the motion carried unanimously by those in attendance.***

There being no further business, the meeting adjourned.

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City Clerk Mayor