**OAK HILL CITY COUNCIL**

**Minutes**

**April 14, 2014**

The regular session of the Oak Hill City Council convened in the Council Chambers of City Hall on Monday, April 14, 2014 at 6:30 p.m.

**Members Present** **Also Present**

Fred Dickinson, Mayor William Hannabass, City Manager

Mollie Ray Damita Johnson, City Clerk-Treasurer

Anna L. Holt

Dianna Smallwood-Russell **Absent**

Tom Oxley Diana Janney

Bruce Coleman

Jeff Atha

**Call to Order**

Mayor Dickinson called the meeting to order.

**Public Comments**

None

**Minutes**

***Council member Oxley moved to dispense with the reading of and accept the minutes of the meeting held on March 10 and March 17, 2014. Council member Ray seconded the motion. Motion carried unanimously by those in attendance.***

**Treasurer’s Report**

***Council member Ray moved to approve the finance reports and the vendor checks report as presented by the City Treasurer. Council member Oxley seconded the motion. Motion carried unanimously by those in attendance.***

**Correspondence**

None

**Old Business**

The Mayor polled Council and department heads for old business. The Fire Chief was absent. No old business was discussed.

**City Manager**

1. **Structural Inspection Board Recommendations** –
2. Former apartment building located on the NW corner of School Street and Central Avenue – The order has been published and Mr. Zink has until April 23 to demolish the structure.
3. Block structure in front of the former Basham’s Salvage Yard, East Main Street – The asbestos test has been completed and Mrs. Atha is ready to proceed to demolish the structure. ***Council member Oxley moved to table this item. Council member Coleman seconded the motion. Motion carried unanimously by all those in attendance.***
4. Structure located on the West (right side) of 112 Roberts Avenue – After several changes in ownership this structure has been demolished.
5. **Amendment of Article 533.17 (Duties of Persons Renting Property) to include State Law –** The City Manager presented an amendment to Article 533.17. The amendment will add “state law” in addition to city ordinances as already included. ***Council member Oxley made a motion to accept the 2nd reading and adoption of the amendment to Article 533.17. Council member Atha seconded the motion. Motion carried unanimously by all those in attendance.***
6. **Amendment of Article 1718.04 (Vacant Property Registration) to Add an Exception for Contiguous Property and a Refund of Fees for Demolition** – (A) The City Manager presented an amendment to Article 1718.04 by adding (d) to the article. This amendment would refund the vacant property fee if the structure is demolished and meets other criteria. There was discussion on this and it was suggested to add a sentence requiring the property owner to make application for the refund of fees after the demolition is completed. ***Council member Oxley moved to accept this as the 2nd reading and adoption of 1718.04(d) with the addition of requiring an application to be made for the refund of fees. Council member Atha seconded the motion. Motion carried unanimously by those in attendance.*** Council member Holt entered the meeting at this time. (B) The City Manager also presented an amendment to Article 1718.04 by adding (c) to the article. This amendment would waive the fee for vacant property that is contiguous to the lot on which the owner resides if other criteria are met. There was much discussion on this amendment. ***Council member Oxley moved to table this amendment indefinitely or until the City Manager can provide a different approach to the problem. Council member Smallwood-Russell seconded the motion. Motion carried unanimously by those in attendance.***
7. **Social Media Policy –** The City Manager is still researching the items we need to include in a social media policy. ***Council member Atha moved to table this item. Council member Oxley seconded the motion. Motion carried unanimously by all those in attendance.***
8. **Home Rule** - The City Manager reviewed the schedule for the Home Rule application process.

**New Business**

The Mayor polled Council and Department Heads for new business. The Depot, a house on Summerlee Ave/Brooks Street with garbage, avoiding traffic signals, and fire lane violations were discussed.

**City Manager**

1. **Sale of the Oak Hill Sanitary Board –** The Oak Hill Sanitary Board made a strong recommendation to Council not to sell the Oak Hill Sanitary Board. ***Council member Coleman moved to accept the recommendation of the Oak Hill Sanitary Board not to sell the Sanitary Board to any interested party. Council member Atha seconded the motion. Motion carried unanimously by all those in attendance.***
2. **Adoption of State Code 8-10-2, Powers and Duties of Recorder or Clerk** – Adoption of this state code will allow the clerk of the court to arraign in the absence of the municipal judge. Due to the wording in the state code, there was discussion on whether this had to be accomplished by charter or ordinance. The City Manager will check with the City Attorney. ***Council member Oxley moved to accept the adoption of WV State Code 8-10-2 by ordinance and make this the 1st reading of the ordinance. Council member Coleman seconded the motion. Motion carried unanimously by all those in attendance.***
3. **Pay of Future Oak Hill City Council and Mayor** – The pay for Council is currently $2,000 annually and the Mayor compensation is $2,500 annually. ***Council member Atha moved that the pay for the City Council and the Mayor remain the same. Council member Coleman seconded the motion. Motion carried unanimously by all those in attendance.***
4. **No Smoking in Oak Hill City Park or Areas of the Park** – There was much discussion on banning smoking in City Park. The City Manager has had complaints about smoking and he asked the Little League to let him know its thoughts. He has had no response from the Little League. Council decided to try putting up signage prohibiting smoking and see if this resolves the problem.
5. **Fair Housing Proclamation** – ***Council member Coleman moved to authorize and accept the proclamation designating April as Fair Housing Month. Council member Holt seconded the motion. Motion carried unanimously by all those in attendance.***
6. **Ordinance to Create an Urban Mass Transportation Authority**, **WV Code 8-27-4** – Oak Hill is required to have an ordinance appointing a member to the transit authority for purpose of having a voice pertaining to public transit. ***Council member Coleman moved to accept this as the 1st reading of an ordinance creating an urban mass transit authority and to appoint Bill Hannabass to a three year term on the transit authority. Council member Oxley seconded the motion. Motion carried unanimously by all those in attendance.***
7. **Lease Agreement between the City and the Fayette County Farmer’s Market** – The City Manager presented a lease agreement between the City and the Farmer’s Market. Council member Coleman suggested a detailed description of the property should be included in the lease agreement. ***Council member Coleman moved to accept the lease agreement with the Fayette County Farmer’s Market as written with the addition of a detailed description of the property. Council member Oxley seconded the motion. Motion carried unanimously by all those in attendance with Council member Atha abstaining from the vote.***
8. **Renewal of the Lease Agreement for the Rental of the 2nd Story of City Hall** – ***Council member Oxley moved to renew the lease agreement with the Coal Heritage Authority with the same terms as in the past. Council member Coleman seconded the motion. Motion carried unanimously by those in attendance.***
9. **Award Bid for Bucket Truck** – One bid was received for a bucket truck from I-80 equipment in the amount of $65,600. ***Council member Oxley moved to authorize the award of the bid to I-80 equipment. Council member Atha seconded the motion. Motion carried unanimously by all those in attendance.***

There being no further business appearing, the meeting adjourned.

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 City Clerk Mayor