**OAK HILL CITY COUNCIL**

**Minutes**

**January 6, 2014**

The regular session of the Oak Hill City Council convened in the Council Chambers of City Hall on Monday, January 6, 2014 at 6:30 p.m.

**Members Present** **Also Present**

Fred Dickinson, Mayor William Hannabass, City Manager

Mollie Ray Damita Johnson, City Clerk-Treasurer

Diana Janney

Anna L. Holt

Jeff Atha **Absent**

Tom Oxley Bruce Coleman

 Dianna Smallwood-Russell

Diana Janney led in prayer. The pledge of allegiance was then recited.

**Call to Order**

Mayor Dickinson called the meeting to order.

**Public Comments**

Citizens signed up to speak on an agenda item which will be discussed later in the meeting.

**Minutes**

***Council member Oxley made a motion to dispense with the reading of and accept the minutes of the meeting held on December 9, 2013. Council member Ray seconded the motion. Motion carried unanimously by those in attendance.***

**Treasurer’s Report**

***Council member Ray made a motion to approve the finance reports and the vendor checks report as presented by the City Treasurer. Council member Oxley seconded the motion. Motion carried unanimously. The Finance Committee met before the Council meeting and reviewed the reports.***

**Correspondence**

None

**Old Business**

The Mayor polled Council and department heads for old business. The Fire Chief and the Public Work Director were absent.

**City Manager**

No old business for discussion or action.

**New Business**

The Mayor polled Council and department heads for new business. Trees on Country Club Road and Delfino’s were discussed.

**City Manager**

1. **Recommendation from Planning Commission, U-47-14-1 – Special Use Permit to Operate a Day Care Service at 744 Summerlee Ave., Oak Hill, WV –** The Planning Commission has recommended to approve this request for up to six (6) children with the condition that two parking spaces be provided in front of the house so that it would not require pulling up in the right of way owned by neighbors in order to drop off children. The Mayor allowed citizens comments on this request. Merry Hanning expressed her opposition to the use permit. Luzenda Kees, Tim Kees, and John Legg expressed their support of the permit. John Legg will be doing the work for the parking spaces. Susan Rose, a resident of the neighborhood, also said a few words. Council member Ray, stating that she would be abstaining from the vote, asked several questions of Mrs. Kees concerning the day care business. There was a lengthy discussion regarding all aspects of the day care and the right of way owned by Mr. and Mrs. Hanning. ***Council member Oxley made a motion to accept the recommendation of the Planning Commission and grant a use permit with the conditions as specified. Council member Atha seconded the motion. Motion carried by all those in attendance with Council member Ray abstaining from the vote.***
2. **913 Sewer Regulations – Consideration of Amendment(s) –** The City Manager presented an amendment to Article 913.05(f) requiring grease traps to be cleaned quarterly and reported to the Wastewater Treatment Operator. (Council member Ray left the meeting during this discussion). ***Council member Oxley made a motion to accept this as the 1st reading of the amendment to Article 913.05(f). Council member Atha seconded the motion. Motion carried unanimously by those in attendance.***
3. **Budget Revision –** The City Treasurer presented a budget revision in the amount of $241,000. The finance committee discussed the revision in detail. ***Council member Oxley made a motion to accept the budget revision as presented by the City Treasurer. Council member Atha seconded the motion. Motion carried unanimously by those in attendance.***
4. **1117.06 Notice to Remove; Removal By City – Consideration of Amendment(s) –** The City Manger is recommending amending this ordinance to reduce the ten day period to five days for high grass. ***Council member Oxley made a motion, seconded by Council member Atha to accept this as the 1st reading of an amendment to Article 1117.06. Motion carried unanimously by those in attendance.***
5. **361.99(b) Penalty – Consideration of Amendment(s) –** There are two penalties for the same violation and this section needs deleted. ***Council member Oxley made a motion, seconded by Council member Atha to accept this as the 1st reading to delete 361.99(b) from the ordinances. Motion carried unanimously by those in attendance.***
6. **361.07(e) Abandoned and Junk Vehicles – Consideration of Amendment(s) –** The City Manager presented this article for an amendment, adding “each day such violation continues shall constitute a separate offense”. ***Council member Atha made a motion to accept this as the 1st reading of the amendment to article 361.07(e). Council member Oxley seconded the motion. Motion carried unanimously by those in attendance.***

***Council member Atha made a motion to enter into executive session to discuss police department personnel matters. Council member Janney seconded the motion. Motion carried unanimously by those in attendance.***

Upon return from the executive session, the Mayor announced the reason for the meeting was to discuss personnel matters. No action was taken.

There being no further business appearing, the meeting adjourned.

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 City Clerk Mayor