**OAK HILL CITY COUNCIL**

**Minutes**

**November 18, 2013**

The regular session of the Oak Hill City Council convened in the Council Chambers of City Hall on Monday, November 18, 2013 6:30 p.m.

**Members Present** **Also Present**

Fred Dickinson, Mayor William Hannabass, City Manager

Mollie Ray Damita Johnson, City Clerk-Treasurer

Diana Janney News Media

Anna L. Holt

Jeff Atha **Absent**

Bruce Coleman Tom Oxley

Dianna Smallwood-Russell

Diana Janney led in prayer. The pledge of allegiance was then recited.

**Call to Order**

Mayor Dickinson called the meeting to order.

**Public Comments**

Suzette Hardy, a resident of Collinwood Acres commented on the excellent drainage work at Crestview Drive.

**Minutes**

***Council member Ray made a motion to dispense with the reading of and accept the minutes of the meeting held on October 21, 2013. Council member Atha seconded the motion. Motion carried unanimously by those in attendance.***

**Treasurer’s Report**

***Council member Janney made a motion to approve the finance reports and the vendor checks report as presented by the City Treasurer. Council member Ray seconded the motion. Motion carried unanimously by those in attendance.***

**Correspondence**

None

The Mayor called upon the City Manager who presented a State of the City presentation. He discussed matters that have gone on, are going on, and will go on in the City of Oak Hill. He announced the name of each employee of the City of Oak Hill and asked that the employee roster of each department be made a part of the minutes.

**Old Business**

The Mayor polled Council and department heads for old business. Christmas Lights and the Amphitheater Trunk or Treat was discussed.

**City Manager**

1. **Mural and Funding Next to the White Oak Rail Trail –** Council interest in this project seems to have diminished and the City Manager recommends tabling the item indefinitely. ***Council member Coleman made a motion to table this item indefinitely. Council member Smallwood-Russell seconded the motion. Motion carried by all those in attendance.***
2. **Ordinance to Approve Replacement Pages – *Council member Coleman made a motion, seconded by Council member Holt to accept this as the 2nd reading and adoption of an ordinance to approve replacement pages to the codified ordinances. Motion carried unanimously by those in attendance.***
3. **Naming of Streets: (A) Ridgeline Road (B) Sunnyview Lane –** The City Manager spoke with the developer of the property in Wolf Creek Park and asked him to recommend two names not similar to current street names within the county. The developer has not done this as of this meeting. ***Council member Atha made a motion, seconded by Council member Smallwood-Russell to table this item until December. Motion carried unanimously by those in attendance.***

**New Business**

The Mayor polled Council and department heads for new business. The Christmas lights in East End were discussed.

**City Manager**

1. **Oak Hill Brochure Presented by the Convention and Visitors Bureau –** Sharon Cruikshank, Director of the New River CVB presented the new Oak Hill brochure to the Council. She also reported that a new American flag is flying at the Chamber Office.
2. **Vacant Property Registration – Military Exemption –** The City Manager has been approached about adding a permanent exemption for military on active duty to the vacant property registration ordinance. There was much discussion on this. The City Manager recommends that we do not add this exemption. ***Council member Atha made a motion to leave the ordinance as it is currently. Council member Coleman seconded the motion. Motion carried unanimously by those in attendance.***
3. **Police Pension Report -** Chief Michael Whisman, a member of Policemen’s Pension Board gave the report of the Police Pension Fund for fiscal year 2013. He highlighted the beginning and ending balances of the fund and the earnings and expenses of the fund. ***Council member Coleman made a motion to accept the report of the Police Pension Fund as reported by Chief Whisman. Council member Atha seconded the motion. Motion carried unanimously by all those in attendance.***
4. **Police Department Promotion –** Patrolman David Grose is due to be promoted to Patrolman First Class. ***Council member Janney made a motion, seconded by Council member Atha to promote David Grose from Patrolman to Patrolman First Class. Motion carried unanimously by those in attendance.***
5. **Police Department Testing –** The Civil Service Commission is requesting permission to test so that a valid list will be available for hiring when the need arises. ***Council member Ray made a motion to authorize police testing. Council member Atha seconded the motion. Motion carried unanimously by those in attendance.***
6. **Donation of Two Crown Vic Cruisers to Another Municipality –** The Chief of Police would like to donate two 2006 cruisers to the Cowen Police Department. The cars are fully depreciated and no longer in use. ***Council member Atha made a motion to donate two 2006 Crown Vic cruisers to the Cowen Police Department. Council member Janney seconded the motion. Motion carried unanimously by those in attendance.***

The Christmas Parade will be December 12 at 6:00 p.m. Parade awards will be given immediately following the parade at the Lively Family Amphitheater and other activities will be taking place there as well.

There being no further business appearing, the meeting adjourned.

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City Clerk Mayor