**OAK HILL CITY COUNCIL**

**Minutes**

**September 16, 2013**

The regular session of the Oak Hill City Council convened in the Council Chambers of City Hall on Monday, September 16, 2013 6:30 p.m.

**Members Present** **Also Present**

Fred Dickinson, Mayor William Hannabass, City Manager

Mollie Ray Damita Johnson, City Clerk-Treasurer

Diana Janney

Anna L. Holt

Tom Oxley

Jeff Atha **Absent**

Bruce Coleman

Dianna Smallwood-Russell

Diana Janney led in prayer. The Mayor presented an American Flag to Boy Scout Troop # that meets at the Scout Cabin. The Scouts then led the pledge of allegiance.

**Call to Order**

Mayor Dickinson called the meeting to order.

**Public Comments**

Citizens registered to comment on a babysitting business. The Mayor limited the discussion on this matter because attorneys are involved. Luzenda Kees discussed her child care activities.

Joe Webb from Scarbro spoke about the fluoride in our water.

**Minutes**

***Council member Ray made a motion to dispense with the reading of and accept the minutes of the meeting held on August 12, 2013. Council member Oxley seconded the motion. Motion carried unanimously.***

**Treasurer’s Report**

***Council member Oxley made a motion to approve the finance reports and the vendor checks report as presented by the City Treasurer. Council member Ray seconded the motion. Motion carried unanimously.***

**Correspondence**

None

**Old Business**

The Mayor polled Council and department heads for old business and thanks were given to the various departments for their hard work during the oak Leaf Festival.

**City Manager**

1. **Oak Hill Sanitary Board Rate Increase (New Business) –** The City Manager explained that this rate increase is related to the sewer improvement project and is needed for the $14 million funding of the project. The rate increase will take place in two steps and the first increase of 11% will take place May 1, 2014 and the remaining increase will take place once the project is substantially complete. John Tuggle, with Pentree Inc., was in attendance and answered questions about the project.  ***Council member Oxley made a motion to accept this as the 1st reading of an ordinance to increase sewer rates. Council member Janney seconded the motion. Motion carried unanimously.*** The next Council meeting will be on October 21, 2013 and a public hearing for the rate increase will be held at this meeting.
2. **Intent to Apply – Recreational Trails Programs (RTP), Community Trailhead (New Business) –** The City Manager would like to submit a letter of intent to apply for a grant to develop the property donated by the Jack Wood family based on the concept plan developed by John Tuggle and Thrasher Engineering. This plan includes a community park containing several activities. There was discussion on this project. ***Council member Oxley made a motion to authorize the City Manager to file the Notice of Intent with the Recreational Trails Program for the concept as discussed. Council member Atha seconded the motion. Motion carried unanimously.***
3. **Intent to Apply –Transportation Alternatives (TA) (New Business) –** The City Manager asked Council to suggest projects for the Transportation Alternative grant. One project mentioned was sidewalks in the area of Advance Auto.
4. **Mural and Funding Next to the White Oak Rail Trail –** The Mayor and Councilor Ray were going to meet to discuss possible funding alternates. ***Council member Oxley made a motion, seconded by Council member Coleman to table this item until the September meeting. Motion carried unanimously.***
5. **Restroom, Parking Lot, Stairs, and ADA Ramp between City Park and the White Oak Rail Trail –** Progress is being made and the project should be completed or nearly completed by the next meeting.

**New Business**

The Mayor polled Council for new business and various items were discussed including brush pickup, tree in front of C&O Cleaners, and Oak Leaf Festival t-shirts.

**City Manager**

1. **Application to Participate in the Home Rule Project –** This item was requested to be put on the agenda to discuss whether we should complete an application. After discussion, it was decided to hold a work shop on October 14, 2013 at 6:30 p.m.
2. **MTA Contribution Approved by Council June, 2013 –** Council agreed during the June, 2013 meeting to contribute $5,797.50 to MTA. Before the contribution was paid to MTA, it was discovered that MTA will not service Fayette County after this fiscal year. This decision had been made by the MTA Board of Directors at the time council decided to contribute funds. Payment has been withheld pending Council’s reconsideration. ***Council member Coleman made a motion*** ***to withdraw the pledge to MTA and not send funding. Council member Oxley seconded the motion. Motion carried unanimously.***
3. **Police Department Promotion –** The Civil Service Commission recommended the promotion of James Pack and Jeremy Ortiz to Patrolman First Class upon their anniversary date. ***Council member Oxley made a motion, seconded by Council member Atha to promote Officers Pack and Ortiz as recommended. Motion carried unanimously.***
4. **Recommendation of Logo from the Amphitheater Commission –** The Amphitheater Commission presented a logo to be used in connection with the amphitheater. There was much discussion on whether the amphitheater should be called the Lively Family Amphitheater as shown in the logo. ***Council member Oxley made a motion to accept the recommendation of the Amphitheater Commission concerning the logo. Council member Ray seconded the motion. Motion carried with Council members Atha and Smallwood-Russell voting no.***
5. **Bid Opening/Award – Paving of City Streets and Parking Areas –** One bid was received from Southern WV Paving in the amount of $261,240. This bid is within our budget. ***Council member Oxley made a motion, seconded by Council member Atha to accept and authorize the bid of Southern WV Paving. Motion carried unanimously.***
6. **Bid Opening/Award- 3500 HD Plow Truck –** Two bids were received as follows: Greenbrier Motor Co., Inc. - $42,890; Cole Chevrolet – Option 1 - $39,000; Option 2 - $32,500. ***Council member Atha made a motion to authorize the City manager to proceed with award based on the low bid that meets the specifications. Council member Oxley seconded the motion. Motion carried unanimously.***
7. **Bid Opening/Award – Generator to be Installed at City Hall –** Six bids were received as follows:

**Bluestone Electric, Inc. $57,067**

**H G Carte Electric $27,800**

**Plateau Electric Inc. $41,800**

**RDP Electrical Services Plus $26,806**

**Lowe Brothers $33,584**

**NPowell Co., Inc. $83, 471**

***Council member Oxley made a motion to authorize the City Manager to make the award after reviewing specifications provided it is in budget. Council member Coleman seconded the motion. Motion carried unanimously.***

1. **Bid Opening/Award – Generator to be Installed at Fire Department –** Six bids were received as follows:

**Lowe Brothers $34,706**

**NPowell Co., Inc. $67,463**

**Bluestone Electric $44,000**

**H G Carte Electric $29,550**

**Plateau Electric Inc. $35,600**

**RDP Electrical Services $24,921**

***Council member Oxley made a motion to authorize the City Manager to make the award after reviewing specifications provided it is in budget. Council member Coleman seconded the motion. Motion carried unanimously.***

In conjunction with the purchase of the above items, the City Treasurer asked Council to consider financing the items. She has checked with Bank of Mt. Hope, BB&T and Chase with BB&T having the lowest rate. ***Council member Oxley made a motion to authorize the finance of the bathroom to be installed at City Park, the two generators, and the plow truck with BB&T. Council member Atha seconded the motion. Motion carried unanimously.***

***Council member Oxley made a motion to enter into executive session to discuss police personnel matters. Council member Coleman seconded the motion. Motion carried unanimously.***

Upon return from executive session the Mayor announced the reason for the executive session was to discuss police personnel matters. No action was taken.

There being no further business appearing, the meeting adjourned.

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 City Clerk Mayor