**OAK HILL CITY COUNCIL**

**Minutes**

**August 12, 2013**

The regular session of the Oak Hill City Council convened in the Council Chambers of City Hall on Monday, August 12, 2013 6:30 p.m.

**Members Present** **Also Present**

Fred Dickinson, Mayor William Hannabass, City Manager

Mollie Ray Damita Johnson, City Clerk-Treasurer

Diana Janney

Anna L. Holt

Tom Oxley

**Absent**

Jeff Atha

Bruce Coleman

Dianna Smallwood-Russell

Tom Oxley led in prayer. The Pledge of Allegiance was then recited.

**Call to Order**

Mayor Dickinson called the meeting to order.

**Public Comments**

Catherine Moore announced that she is leaving the Register-Herald.

**Minutes**

***Council member Oxley made a motion to dispense with the reading of and accept the minutes of the meeting held on July 15 and July 25, 2013. Council member Janney seconded the motion. Motion carried unanimously by those in attendance.***

**Treasurer’s Report**

***Council member Ray made a motion to approve the finance reports and the vendor checks report as presented by the City Treasurer. Council member Oxley seconded the motion. Motion carried unanimously by those in attendance.***

**Correspondence**

None

**Old Business**

The Mayor polled Council and department heads for old business and the parking at the Farmers’ Market was discussed.

**City Manager**

1. **ADA Compliant Ramp and Stairs Connecting City Park and the White Oak Rail Trail – Bid Opening and Consideration of Award –** Four contractors attended the pre-bid conference and two bids were received as follows: Johnson Construction - $26,767.73; L & L Contracting - $68,598.00. ***Council member Oxley made a motion to authorize the City Manager to make the award to Johnson Construction providing all components of the bid are in order including the bond. Council member Ray seconded the motion. Motion carried unanimously by those in attendance.***
2. **Approval of Mural and Funding Next to the White Oak Rail Trail –** According to the City Attorney, Hotel/Motel Tax dollars cannot be spent on this project. There was much discussion on Fayetteville’s mural and how it was paid for by the fundraising efforts of the community. The Mayor and Councilmember Ray will seek out a group willing to raise money for the project. ***Council member Oxley made a motion, seconded by Council member Janney to table this item until the September meeting. Motion carried unanimously by those in attendance.***
3. **Acceptance of Proposed Donation of Property by the Family of Jack Wood, 2nd Reading and Resolution – *Council member Oxley made a motion to accept this as the 2nd reading and adoption of a resolution accepting 4.6 acres from the Earl J. Wood family. Council member Janney seconded the motion. Motion carried unanimously by those in attendance.***This property is on Pacwood Drive next to the rail trail.
4. **Recommendation from the Planning Commission – SALS Request to Modify Planned Development Zone to Accommodate Apartments, 2nd Reading – *Council member Oxley made a motion to accept the 2nd reading and adoption for modification of the planned development zone to allow apartments at the SALS complex. Council member Janney seconded the motion. Motion carried unanimously by those in attendance.***
5. **Adoption of the 2012 International Building Code, 2nd Reading –** The City Manager presented an ordinance adopting the 2012 International Building Code for a 2nd reading. This is a routine adoption of the newest version of the building code. ***Council member Janney made a motion to accept the 2nd reading and adoption of an ordinance adopting the 2012 International Building Code. Council member Ray seconded the motion. Motion carried by all those in attendance.***
6. **Consideration of an Ordinance and a Resolution to Accept Property From the State, 2nd Reading –** This is the last step for the City to take ownership of the property across Virginia Street from the DHHR. ***Council member Oxley made a motion to accept this as the 2nd reading and adoption of an ordinance and to authorize a resolution to accept property from the state. Council member Ray seconded the motion. Motion carried unanimously by those in attendance.***
7. **Parking on Bond Avenue – Consideration of Eliminating On-Street Parking, 2nd Reading – *Council member Janney made a motion to accept the 2nd reading of an ordinance to eliminate on-street parking on Bond Avenue. Council member Oxley seconded the motion. Motion carried unanimously by those in attendance.***

**New Business**

The Mayor polled Council for new business and various items were discussed including the Oak Leaf Festival, tickets for running red lights, the WVML meeting, and home rule projects.

**City Manager**

1. **Recommendation to the Metropolitan Planning Organization for Sub-Committee Members on Technical Advisory Committee, MS4, and Transit Committee –** The City Manager has requested a description of what type background is desired to fill these positions. He asked Council to think of people to fill these positions. Some names mentioned were Cindy Whitlock, Steve Moss, Tom Dragan.
2. **Change of Meeting Date for the September Regular Council Meeting –** The City Manager requested the September meeting be changed to September 16 due to a conflict with a meeting the City Clerk will be attending. Council agreed to this change by general consensus.
3. **Amendments, Changes, and Deletions to the Policy and Procedures of the Police Department –** The Chief of Police presented new policies on Social Media and Firearms. The policies were discussed. ***Council member Oxley made a motion to adopt the recommended policies and procedures for Social Media and Firearms aS provided by the Chief of Police. Council member Janney seconded the motion. Motion carried unanimously by those in attendance.***
4. **Police Department Hiring –** The Civil Service Commission presented a list of three candidates for hiring with Joshua Jones the number one candidate on the list. ***Council member Janney made a motion to hire Joshua Jones as PFC for the Oak Hill Police Department effective August 26, 2013. Council member Oxley seconded the motion. Motion carried unanimously by those in attendance.***
5. **Advertising for Fall Paving Project –** The City Manager gave Council a list of streets that need paved and he would like to advertise for bids on the project. There is $262,000 in the budget for this project and some streets may be removed from the list for cost reasons. ***Council member Oxley made a motion, seconded by Council member Ray to advertise the list of streets presented by the City manager for paving. Motion carried unanimously by those in attendance.***
6. **Selection of the Date and Hours for Trick or Treat – *Council member Oxley made a motion to observe Trick or Treat on Thursday, October 31, 2013 from 6:00 p.m. to 8:00 p.m. for children 12 and under. Council member Janney seconded the motion. Motion carried unanimously by those in attendance.***

The Mayor asked Council to call our Senators and Delegates concerning the drainage problem at the intersection of Gatewood and E. Main St.

There being no further business appearing, the meeting adjourned.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City Clerk Mayor