**OAK HILL CITY COUNCIL**

**Minutes**

**July 15, 2013**

The regular session of the Oak Hill City Council convened in the Council Chambers of City Hall on Monday, July 15 , 2013 6:30 p.m.

**Members Present** **Also Present**

Fred Dickinson, Mayor William Hannabass, City Manager

Bruce Coleman Damita Johnson, City Clerk-Treasurer

Mollie Ray

Anna L. Holt

Jeff Atha

Dianna Smallwood-Russell **Absent**

Tom Oxley Diana Janney

They Mayor presented the City of Oak Hill with the Fayette County Flag and a County Seal.

Tom Oxley led in prayer. The Pledge of Allegiance was then recited.

**Call to Order**

Mayor Dickinson called the meeting to order.

**Public Comments**

Those signed up to speak wanted to speak on an agenda item.

**Minutes**

***Council member Oxley made a motion to dispense with the reading of and accept the minutes of the meeting held June 10, 2013. Council member Ray seconded the motion. Motion carried unanimously by those in attendance.***

**Treasurer’s Report**

***Council member Ray made a motion to approve the finance reports and the vendor checks report as presented by the City Treasurer. Council member Oxley seconded the motion. Motion carried unanimously.***

**Correspondence**

None

**Old Business**

The Mayor polled Council and department heads for old business and the fire chief reported that the concrete project at the fire department was finished. The police chief and public works director were absent.

**City Manager**

The City Manager deviated from the agenda to accommodate guests in attendance.

1. **Naming of the Farmers Market Facility –** The local farmers’ market would like to name the pavilion being constructed after Rick Rutledge because he has been very instrumental in the farmers’ market. Council member Oxley stated that he does not agree with naming facilities after individuals. ***Council member Atha made a motion to name the pavilion at the farmers’ market site “The Rick Rutledge Pavilion”. Council member Smallwood-Russell seconded the motion. Motion carried with Council member Oxley voting no.***
2. **Parking on Bond Avenue – Consideration of Eliminating On Street Parking –** The Chief of Police has recommended that on street parking be eliminated on Bond Avenue. Several residents of the area were in attendance (Julie Wickline, Susan Malay, David McGraw). All indicated that on street parking didn’t seem to be a problem but that one of the residents who parks a lawnmower trailer is causing a problem by blocking the driveway of Mrs. Wickline’s mother. There was a lengthy discussion on this issue. ***Council member Oxley made a motion to accept the recommendation of the Chief of Police and make this the 1st reading of an ordinance to eliminate on street parking on Bond Avenue. Council member Coleman seconded the motion. Motion carried unanimously with Council member Atha voting no.***
3. **Approval of Mural Design Next to the White Oak Rail Trail –** Beth Gardner has arranged a Boy Scout project to clean up behind Tom’s Carryout and to paint the back of the building white so that a mural can be painted on the building. The City Manager showed Council several different designs for the mural. The artist is the same one who painted the mural in Fayetteville. The cost of the mural will be approximately $15,000 and the cost of the mural will be taken from the Rail Trail Funds. There was discussion on whether it was legal to use hotel tax money for private property. The City Manager will check with the City Attorney about this and will also ask about having an agreement with the owner that stipulates if he sells the building the new owner will have to keep the mural intact. Council member Coleman would also like the City Manager to check with the renters of the building to make sure they are aware of what is being proposed.
4. **Recommendation from the Planning Commission – SALS Request to Modify PD Zone to Accommodate Apartments - SALS** has an elaborate plan to renovate the 3rd story to accommodate wounded veterans as they transition back into civilian life. This may be several years in the future but SALS would like to be in compliance with zoning for the few residents currently housed at the location. The Planning and Zoning Commission recommends approving the conversion of the 3rd floor of the Oak Hill Elementary School Building to be used for 16 efficiency type apartments with self contained kitchens and bath rooms and an outside elevator serving it. ***Council member Oxley made a motion to accept the Planning Commission’s recommendation and approve this at the 1st reading. Council member Ray seconded the motion. Motion carried unanimously by those in attendance.***
5. **Appointments to Boards and Commissions – Sanitary Board** – *Council member Oxley made a motion, seconded by Council member Coleman to reappoint Larry Dotson to a three year term on the Sanitary Board. Motion carried unanimously by those in attendance.* **Planning and Zoning** - *Council member Oxley made a motion, seconded by Council member Coleman to reappoint John Allen and Steve Moss to a three year term on the Planning Commission. Motion carried unanimously by those in attendance.* **Building Commission** - *Council member Oxley made a motion, seconded by Council member Coleman to reappoint John Frazier to a five year term on the Building Commission. Motion carried unanimously by those in attendance.* **Civil Service Commission** *- Council member Oxley made a motion, seconded by Council member Coleman to reappoint Ralph Shupe and John Trimble to a four year term on the Civil Service Commission. Motion carried unanimously by those in attendance.* **Recreation Commission** - *Council member Oxley made a motion, seconded by Council member Coleman to reappoint Pat Murphy, Tug Chamberlin, Cindy Whitlock, Meade Corder, and Sherry Richardson to a three year term on the Recreation Commission. Motion carried unanimously by those in attendance.* **Beautification Commission -** *Council member Oxley made a motion, seconded by Council member Coleman to appoint Pat Ramsey to the unexpired term of Jim Lively on the Beautification Commission. Motion carried unanimously by those in attendance.*
6. **Restroom Facility to Serve City Park and the White Oak Rail Trail –** The pre fab restroom is on its way and the old gas building has been demolished.
7. **ADA Compliant Ramp Connecting City Park and the White Oak Rail Trail –** An ADA ramp and accompanying steps are ready to be advertised. This will make the restroom available to the rail trail. **Steps - *Council member Atha made a motion to advertise to accept bids for steps for the rail trail. Council member Oxley seconded the motion. Motion carried unanimously by those in attendance.* Ramp - *Council member Oxley made a motion to advertise to accept bids for an ADA compliant ramp for the rail trail. Council member Atha seconded the motion. Motion carried unanimously by those in attendance***

**New Business**

The Mayor polled Council for new business and various items were discussed including parking on Shumate, official name of the amphitheater, East End drainage, street lights out, Christmas lights and brackets, flags, security system at the fire department, fireworks, work at Fayette Square and the farmers market.

Council member Atha left the meeting at this time.

**City Manager**

1. **Acceptance of Proposed Donation of Property** – The Jack Wood family would like to donate about 4.6 acres of property next to the White Oak Rail Trail. There are two stipulations to the donation – 1. The City must agree to not sell the property and if we no longer want the property, it will revert back to the Wood Family. 2. The City will recognize the Wood family somewhere on the property. ***Council member Oxley made a motion to accept this property with the stipulations as presented and approve this as the 1st reading of an ordinance to accept the property. Council member Ray seconded the motion. Motion carried unanimously by those in attendance.***
2. **Coal Severance Fund Budget Revision –** The City Treasurer presented a budget revision for the Coal Severance Fund increasing the fund balance by $22,178. ***Council member Oxley made a motion, seconded by Council member Coleman to approve this revision. Motion carried unanimously by those in attendance.***
3. **Intergovernmental Agreement – Fayette County/City of Oak Hill Code Inspection –** This is the 2nd renewal of an agreement with the county concerning code inspection. ***Council member Oxley made a motion to approve the agreement with the Fayette County Commission for Building Code Inspection. Council member Coleman seconded the motion. Motion carried unanimously by all those in attendance.***
4. **Adoption of the 2012 International Building Code –** This is the latest version of the code as adopted by Fayette County. We will be using the same language as the County which excludes the maintenance section, specific snow loads, etc. ***Council member Coleman made a motion to accept this as the 1st reading of an ordinance adopting the 2012 International Building Code. Council member Oxley seconded the motion. Motion carried unanimously by all those in attendance.***
5. **Consideration of an Ordinance and a Resolution to Accept Property From the State –** This is a requirement for the property across from DHHR that the state is conveying to us. **Resolution -** ***Council member Oxley made a motion to adopt a resolution for the acceptance of property from the Department of Highways. Council member Ray seconded the motion. Motion carried unanimously by those in attendance.* Ordinance – *Council member Oxley made a motion to accept this as the 1st reading of an ordinance regarding property donation from the Department of Highways. Council member Ray seconded the motion. Motion carried unanimously by those in attendance.***

There being no further business appearing, the meeting adjourned.

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City Clerk Mayor