**OAK HILL CITY COUNCIL**

**Minutes**

**April 8, 2013**

The regular session of the Oak Hill City Council convened in the Council Chambers of City Hall on Monday, April 8, 2013 6:30 p.m.

**Members Present** **Also Present**

Fred Dickinson, Mayor William Hannabass, City Manager

Diana Janney Damita Johnson, City Clerk-Treasurer

Mollie Ray

Anna Lou Holt

Jeff Atha

Tom Oxley **Absent**

Bruce Coleman Dianna Smallwood-Russell

Diana Janney gave the invocation and the Pledge of Allegiance was then recited.

**Call to Order**

Mayor Dickinson called the meeting to order

The Mayor made a presentation to Brandon Murdock, Troop 1335 in honor of his attaining Eagle Scout.

**Public Comments**

None

**Minutes**

***Council member Atha made a motion to dispense with the reading of and accept the minutes of the meeting held March 11, 2013. Council member Oxley seconded the motion. Motion carried unanimously.***

**Treasurer’s Report**

***Council member Janney made a motion to approve the finance reports and the vendor checks report as presented by the City Treasurer. Council member Oxley seconded the motion. Motion carried unanimously.***

**Correspondence**

None

**Old Business**

The Mayor polled Council and department heads for old business and various items were mentioned including four wheelers on the rail trail.

**City Manager**

1. **Chamber/CVB Building – Consideration of Deeding Property –** There was discussion on whether to deed the property to the Chamber or enter into a long term lease. Council determined that a long term lease would be a better option. ***Council member Oxley made a motion for the City to enter into a ten (10) year lease with the Chamber of Commerce. Council member Coleman seconded the motion. Motion carried unanimously by those in attendance.***
2. **MTA Request for Contribution (New Business) –** Dr. Rex Haynes and Jim Mullens made a presentation to Council requesting a $5,797.50 contribution to the Mountain Transit Authority. This is $.75 per capita for the City of Oak Hill. There was discussion on the transportation system and its benefits, however no action was taken.
3. **Appointments to Boards and Commissions – Board of Zoning Appeals** – The City Manager recommended Don Phillips to serve on the BZA and Mr. Phillips is willing to serve. ***Council member Oxley made a motion to appoint Don Phillips to a term on the Board of Zoning Appeals which expires January 1, 2016. Council member Janney seconded the motion. Motion carried unanimously by those in attendance.***
4. **Sewer Rate Increase – 2nd Reading and Public Hearing –** The City Manager asked for public comment concerning the proposed six percent (6%) sewer rate increase. No comments were offered and the public hearing was closed. ***Council member Atha made a motion to accept this as the 2nd reading and adoption of the sewer rate ordinance implementing a 6% rate increase. Council member Oxley seconded the motion. Motion carried unanimously by those in attendance.***
5. **Adoption of Amphitheater Commission Ordinance –** The City Manager presented the Amphitheater Commission ordinance for a 2nd reading. This ordinance is modeled after the Beautification Commission ordinance. ***Council member Oxley made a motion to accept this as the 2nd reading of an ordinance creating an Amphitheater Commission. Council member Coleman seconded the motion. Motion carried with Council member Atha voting no.***

**New Business**

The Mayor polled Council and the Department Heads for new business and various items were discussed including the new council chambers technology, streets, trash, Ward 1 community meeting, and a sign in the Virginia Street/Oyler Avenue intersection.

**City Manager**

1. **Paving – Bid Opening/Award –** The paving bid request was duly advertised and a mandatory pre bid conference was held. One sealed bid was received from Southern WV Paving in the amount of $287,590. We only have $160,000 budgeted so some streets will have to be taken off the list. ***Council member Oxley made a motion to authorize the City Manager to negotiate the award for paving with Southern WV Paving based on the streets that he deems necessary to pave. Council member Atha seconded the motion. Motion carried unanimously by those in attendance.***
2. **Sanitary Board Members –** **Pay Raise –** The Sanitary Board members currently receive $100 per month for serving on the Sanitary Board. There was much discussion on increasing this pay for Board Members. Several reasons were given for increasing the pay, including the Sewer Improvement Project. ***Council member Atha made a motion to increase the salary of the Sanitary Board members by $100 per month. Council member Oxley seconded the motion. Motion carried unanimously by those in attendance.***
3. **Civil Service Testing for Police Officers –** We do not have a current list for hiring. ***Council member Oxley made a motion, seconded by Council member Atha to authorize testing to proceed. Motion carried unanimously by those in attendance.***
4. **CCC/Boy Scouts –** **Request for Contribution –** The City Manager received a letter from the Citizens Conservation Corps requesting a contribution to help with the projects in our community that will be completed by the Boy Scouts. There was a lengthy discussion on this request and the City Manager reported that we are already required to supply the materials for each project. ***Council member Oxley made a motion that we do not participate in this funding request. Council member Ray seconded the motion. Motion carried unanimously by those in attendance.***
5. **National Missing Children’s Day – Proclamation –** The City Manager presented a proclamation designating May 25 as National Missing Children’s Day. ***Council member Oxley made a motion authorizing the Mayor to sign the proclamation. Council member Janney seconded the motion. Motion carried unanimously by those in attendance.***

***Council member Atha made a motion to enter into executive session to discuss personnel matters. Council member Oxley seconded the motion. Motion carried unanimously by those in attendance.***

Upon return from executive session, the Mayor announced the reason for the session was to discuss personnel matters. No action was taken.

There being no further business appearing, the meeting adjourned.

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City Clerk Mayor