

P.S.C. W. Va. No. 16  
Canceling P.S.C. W. Va. No. 15

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**CITY OF OAK HILL**, a municipal corporation  
OF  
OAK HILL, WEST VIRGINIA  
RATES, RULES AND REGULATIONS FOR FURNISHING  
**SEWERAGE AND SEWAGE DISPOSAL SERVICE**

at Oak Hill, Fayette County, West Virginia

Filed with THE PUBLIC SERVICE COMMISSION  
of  
WEST VIRGINIA

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Issued December 11, 2023

Effective for service rendered on  
and after October 26, 2023, except  
as otherwise provided herein.

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Adopted by City Council  
on September 11, 2023.  
**ORDS Oak Hill 23A**

Issued by **THE CITY OF OAK HILL**, a municipal utility

By James V. Kelsh  
Attorney  
Title

RULES AND REGULATIONS

- I. Rules and Regulations for the Government of Sewerage Utilities, adopted by the Public Service Commission of West Virginia, and now in effect, and all amendments thereto and modifications thereof hereafter made by said Commission.

SCHEDULE I

**STEP 1 (Effective October 26, 2023)**

(C) APPLICABILITY

Applicable in the entire territory served for service rendered after October 26, 2023.

AVAILABILITY

Available for general domestic, commercial and industrial service.

(I) RATES (Customers with Metered Water Supply)

First	2,000 gallons	\$ 17.30 per 1,000 gallons
Next	38,000 gallons	\$ 15.10 per 1,000 gallons
All over	40,000 gallons	\$ 13.70 per 1,000 gallons

(I) FLAT RATE CHARGE (Customers with Non-Metered Water Supply)

Equivalent of 4,000 gallons of water usage, \$69.20 per month.

(I) MINIMUM CHARGE

Each customer shall pay a minimum charge of \$34.60 per month, which is the equivalent of 2,000 gallons.

(O)

**STEP 2 (Effective April 1, 2024)**

APPLICABILITY

Applicable in the entire territory served for service rendered after April 1, 2024

AVAILABILITY

Available for general domestic, commercial and industrial service.

(I) RATES (Customers with Metered Water Supply)

First	2,000 gallons	\$ 18.90 per 1,000 gallons
Next	38,000 gallons	\$ 17.90 per 1,000 gallons
All over	40,000 gallons	\$ 17.10 per 1,000 gallons

(C) Indicates change in text

(I) Indicates increase

(O) Indicates omission

SCHEDULE I (Continued)  
STEP 2 (Effective April 1, 2024 – Continued)

- (I) FLAT RATE CHARGE (Customers with Non-Metered Water Supply)  
Equivalent of 4,000 gallons of water usage, \$75.60 per month.
- (I) MINIMUM CHARGE  
Each customer shall pay a minimum charge of \$37.80 per month, which is the equivalent of 2,000 gallons.

STEP 3

**(Effective for service rendered 90 days prior to the initial installment due on the bonds issued for the former Arbuckle Public Service District area collection system improvement project or substantial completion of the former Arbuckle Public Service District area collection system improvement project, whichever occurs first.)**

- (C) APPLICABILITY  
Applicable in the entire territory served for service rendered 90 days prior to the initial installment due on the bonds issued for the former Arbuckle Public Service District area collection system improvement project or substantial completion of the former Arbuckle Public Service District area collection system improvement project, whichever occurs first.

AVAILABILITY

Available for general domestic, commercial and industrial service.

- (C)(I) RATES (Customers with Metered Water Supply)  
\$21.20 per 1,000 gallons
- (I) FLAT RATE CHARGE (Customers with Non-Metered Water Supply)  
Equivalent of 4,000 gallons of water usage, \$84.80 per month.
- (I) MINIMUM CHARGE  
Each customer shall pay a minimum charge of \$42.40 per month, which is the equivalent of 2,000 gallons.

- (C) Indicates change in text
- (I) Indicates increase

SCHEDULE II

APPLICABILITY

Applicable in entire territory served for service after October 26, 2023.

(O)

(C) LEAK ADJUSTMENT

\$8.00 per 1,000 gallons of water is to be used when the bill reflects unusual water consumption which can be attributed to eligible leakage on the customer's side of the meter. This rate shall be applied to all such consumption that is above twice the customer's historical average monthly usage.

DELAYED PAYMENT PENALTY

The above schedule is net. On all accounts not paid in full when due, ten percent (10%) will be added to the net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

DISCONNECT/RECONNECT/ADMINISTRATIVE FEES

Water service will not be restored until all past due sewer bills have been paid in full and all accrued penalties plus a disconnection charge of \$50.00 have been paid.

There shall be a \$50.00 reconnection charge paid prior to restoration of water service which has been previously disconnected for any reason.

In the event that Utility staff or agent collect money at the customer's residence in order to stop disconnection, an administrative fee of \$50.00 shall be paid in addition to other charges to prevent disconnection.

RETURNED CHECK CHARGE

A service charge of \$25.00 will be imposed upon any customer whose check for payment of charges is returned by the bank for any reason.

SEWER SERVICE CONNECTION CHARGE

The following charges are to be made whenever a utility installs a new tap to serve an applicant.

(C) Indicates change in text

(O) Indicates omission

SCHEDULE II (Continued)

SEWER SERVICE CONNECTION CHARGE (Continued)

A tap fee of \$100.00 will be charged to all customers applying for new service before construction is completed adjacent to the customer's premises in connection with a certificate proceeding before the Commission. This pre-construction tap fee will be invalid after completion of construction adjacent to an applicant's premises that is associated with a certificate proceeding.

A tap fee of \$500.00, or the greater of the actual cost of connection (***solely determined by the Utility***), will be charged to customers applying for service outside of a certificate proceeding before the Commission for each new tap to the system.

EFT, ACH, CREDIT CARD AND DROP BOX PAYMENTS

A service charge will be imposed on EFT, ACH, Credit Card or Drop Box payments. The amount shall be equal to the actual charges to the Utility from the financial institution for processing payment.

SECURITY DEPOSIT

Not to exceed two-twelfths (2/12) of the average annual usage of the customer applicant's specific customer class, or fifty dollars, whichever is greater. This fee may be changed by applicable statutory provisions.

MUNICIPAL EXCISE TAX SURCHARGE

The Municipality listed below, having imposed a Public Utility Tax computed on the basis of 2% of revenues from sewer sales by the City of Oak Hill's sewer utility within the corporate limits of such municipality, shall be billed as "surcharge" to the customers receiving service within said corporate limits.

The sewer utility is required to collect the Utility Tax pursuant to West Virginia Code 8-13-5a.

Customers receiving sewer service within the corporate limits of the specified municipality shall pay a surcharge based on the following surcharge rates:

<u>Municipality</u>	<u>Surcharge Rate</u>
City of Oak Hill	2% of the gross amount billed

SCHEDULE III

APPLICABILITY

Applicable in entire territory served.

SURFACE OR GROUND WATER SURCHARGE

An additional amount shall be charged where surface or ground water is introduced into the sanitary system where evidence of a violation exists.

Surcharge formula to be applied in cases where surface drainage is connected to the utility's sewer system.

APPLICABILITY

Wherever the Utility has discovered that a customer's roof drain, downspout, storm sewer, or other similar facilities conducting surface water have been connected with the City's sewer system and such customer has failed to take appropriate action within thirty (30) days of receipt of a demand by the City in accordance with the Rules and Regulations of the Public Service Commission to eliminate such connection, a surcharge will be imposed upon the customer calculated on the basis of the following formula:

$$S = A \times R \times .0006233 \times C$$

- S = The surcharge in dollars.
- A = The area under roof and/or the area of any other water collection surface connected to the sanitary sewer, in square feet.
- R = The measured monthly rainfall, in inches.
- .0006233 = A conversion factor to change inches of rain x square feet of surface to thousands of gallons of water.
- C = The City's approved rate per thousand gallons of metered water usage.

Notice to Customer

The utility shall not impose the surcharge unless, and until, the customer has been notified by certified mail, return receipt requested, or by hand delivery, that it has been established by smoke testing, dye testing, or on-sewer system at the customer's location, and that the customer has not acted within thirty (30) days from receipt of such notice to divert the water from the sanitary sewer system.

SCHEDULE III (Continued)APPLICABILITY (Continued)Monthly Charge: Termination

The surcharge shall be calculated and imposed for each month that the condition continues to exist. Failure to pay the surcharge and/or correct the situation shall give rise to the possible termination of water service in accordance with the Rules and Regulations of the Public Service Commission of West Virginia.

SCHEDULE IVAPPLICABILITY

Applicable in entire territory served.

SURCHARGE FORMULA TO BE APPLIED IN THE CASE OF USERS PRODUCING UNUSUAL WASTE

The charge for the treatment of unusual waste will be calculated on the basis of the following formula:

$$C_i = V_o V_i + B_o B_i + S_o S_i$$

- $C_i$  = Charge to unusual users per year.
- $V_o$  = Average unit cost of transport and treatment chargeable to volume, in dollars per gallon.
- $V_i$  = Volume of waste from unusual users, in gallons per year.
- $B_o$  = Average unit cost of treatment, chargeable to Biochemical Oxygen Demand (BOD) in dollars per year.
- $B_i$  = Weight of BOD from unusual users in pounds per year.
- $S_o$  = Average unit costs of treatment (including sludge treatment chargeable to total solids), in dollars per pound.
- $S_i$  = Weight of total solids from unusual users, in pounds per year.

When an unusual user is to be served, a preliminary study of its wastes, and the cost of transport and treatment thereof, will be made at the owner's expense. Waste containing material which, in the judgment of the Utility, should not be introduced into the sewer system need not be handled by it. The results of this preliminary study will be used to determine the feasibility of the proposed service and the charge thereof, based upon the formula set out above.



SCHEDULE IV (Continued)

SURCHARGE FORMULA TO BE APPLIED IN THE CASE OF USERS PRODUCING UNUSUAL WASTE (Continued)

Thereafter, unusual sewage service will be monitored on a regular basis and the conclusion of each fiscal year, based on the investigation aforesaid and the audit of the Utility records, new cost figures will be calculated for use in the above formula. The cost of establishing the monitoring facilities shall be paid for by the unusual user. Based on these audited figures, additional billings covering the past fiscal year will be made for payment by each unusual user, or refund given by the Utility, as the case may be. Such audited figures will then be used for the preliminary billing for the next year, at the end of which an adjustment will be made aforesaid.

SCHEDULE V

APPLICABILITY

Applicable in entire territory served.

AVAILABILITY

Available for industrial service.

Where the amount of sanitary sewage discharged into the Utility's wastewater collection and/or treatment system by certain industrial plant or plants cannot be accurately determined by the use of the plant's water meter or meters, and said plant cannot install a flow meter to measure such waste, a special charge of (50) gallons of water per each employee at the plant each working day.

SCHEDULE VI

APPLICABILITY

Applicable in entire territory served.

AVAILABILITY

Available for wastewater and leachate haulers.

SCHEDULE VI (Continued)

RATES

Commodity Charge – Each customer shall pay a commodity charge of \$50.00 per 1,000 gallons per load. Load will be the actual capacity of the truck or other transport method of delivering wastewater and leachate. Actual capacity shall be determined, or verified solely, by the Utility.

DELAYED PAYMENT PENALTY

The above schedule is net. On all current usage billings not paid in full when due, ten percent (10%) will be added to the net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

RETURNED CHECK CHARGE

A service charge of \$25.00 will be imposed upon any customer whose check for payment of charges is returned by the bank for any reason.

(O)

(O) Indicates omission