CITY OF OAK HILL
M I N U T E S
May 2019 Council Meeting
May 13, 2019 - 6:30 PM

The regular meeting of the Oak Hill City Council was held in the Council Chambers of City Hall on Monday, May 13, 2019 at 6:30 p.m.

PRESENT
Fred Dickinson
Diana Janney
Paul Baker
Jeff Atha
Steve Hayslette
Melissa Wilshire
Mike Fox
Tom Oxley

Call to Order
Mayor Fred Dickinson called the meeting to order.

Citizens Comments
Mary Flint updated the council on the activities of Destination Downtown.

Reading and Approval of Minutes
Motion - ***Dispense with the reading of and approve the minutes of the meeting on April 8 and April 16, 2019.***
Motion made by Council Member Janney, Seconded by Council Member Hayslette.
Voting Yea: Council Member Janney, Council Member Wilshire, Council Member Fox, Council Member Atha, Council Member Baker, Council Member Hayslette, Council Member Oxley

Treasurer's Report
Motion: ***Approve the Treasurer's Report as presented.***
Motion made by Council Member Oxley, Seconded by Council Member Wilshire.
Voting Yea: Council Member Janney, Council Member Wilshire, Council Member Fox, Council Member Atha, Council Member Baker, Council Member Hayslette, Council Member Oxley

Correspondence
None

Council Comments and Department Reports
The Mayor polled Council for old business. The great job of the street department, the election, Minden on the NPL, signage, and Needleseye Park was discussed.

Unfinished Business

1. **2nd Reading: Consideration and Adoption of the New State Building Code**
   Motion - ***Accept this as the 2nd reading and adoption of the 2015 WV State Building Code.***
   Motion made by Council Member Baker, Seconded by Council Member Janney. Voting Yea: Council Member Janney, Council Member Wilshire, Council Member Fox, Council Member Atha, Council Member Baker, Council Member Hayslette, Council Member Oxley

2. **1st. Reading: Consideration of Fayette County Canine Restraint and Outdoor Enclosure Ordinance #19-1.**
   There was discussion on this ordinance and how it can be enforced.
   Motion - ***Accept this as the 1st reading of the Fayette County Canine Restraint and Outdoor Enclosure Ordinance***
   Motion made by Council Member Oxley, Seconded by Council Member Baker. Voting Yea: Council Member Janney, Council Member Wilshire, Council Member Fox, Council Member Atha, Council Member Baker, Council Member Hayslette, Council Member Oxley

3. **2nd Reading: Consideration to amend Oak Hill Municipal Code (OHMC) 4.06.010 Schedule of Fees Rental Dwelling Units Definition (formerly Article 753.01).**
   This amendment will change the definition of a rental unit to a dwelling that is not occupied by the owner, regardless of whether the occupant is charged a rental fee.
   Motion - Accept this as the 2nd reading and adoption of an amendment to the OHMC 4.06.010.
   Motion made by Council Member Oxley, Seconded by Council Member Janney. Voting Yea: Council Member Janney, Council Member Wilshire, Council Member Fox, Council Member Atha, Council Member Baker, Council Member Hayslette, Council Member Oxley

4. **SIB Recommendation: S Reid, 332 Wright Turn Rd., Map 58L, Parcel 49 - Consideration for Resolution for City to Demolish**
   Motion - ***Adopt resolution to allow the City to demolish the structure at 332 Wright Turn Road.***
   Motion made by Council Member Baker, Seconded by Council Member Oxley. Voting Yea: Council Member Janney, Council Member Wilshire, Council Member Fox, Council Member Atha, Council Member Baker, Council Member Hayslette, Council Member Oxley

5. **SIB Recommendation: J Coffman, located at Minden/Mary Lane, Map 58M, Parcel 107 - Consideration for Resolution for City to Demolish**
   Motion - ***Adopt resolution to allow the City to demolish the structure at Mary Lane in Minden.***
   Motion made by Council Member Baker, Seconded by Council Member Hayslette. Voting Yea: Council Member Janney, Council Member Wilshire, Council Member Fox,

Council Member Atha, Council Member Baker, Council Member Hayslette, Council Member Oxley

6. **SIB Recommendation: M Woodson, 3 Thomas Rd., Map 58L, Parcel 95 - Consideration for Resolution for City to Demolish**

Motion - ***Adopt resolution to allow the City to demolish the structure at 3 Thomas Morst Road.***

Motion made by Council Member Baker, Seconded by Council Member Oxley. Voting Yea: Council Member Janney, Council Member Wilshire, Council Member Fox, Council Member Atha, Council Member Baker, Council Member Hayslette, Council Member Oxley

7. **SIB Recommendation: Raleigh Land LLC, Lynch Harper Rd., Map 33 Parcel 160 - Consideration for Resolution for City to demolish.**

Motion - ***Adopt resolution to allow the City to demolish the structure at Lynch Harper Road.***

Motion made by Council Member Baker, Seconded by Council Member Janney. Voting Yea: Council Member Janney, Council Member Wilshire, Council Member Fox, Council Member Atha, Council Member Baker, Council Member Hayslette, Council Member Oxley

8. **Bid Opening for Demolitions**

The City Manager advertised for bids and had a Pre-bid Conference for the demolition of structures at 304 Thomas Morst Road., 171 Minden Road, 332 Wright Turn Road, Mary Lane, and 3 Thomas Morst Road. All of the structures are located in Minden. We received one bid from Empire Salvage in the amount of $24,863.00

MOTION - ***Accept the bid and authorize the demolition of the structures listed.***

Motion made by Council Member Oxley, Seconded by Council Member Baker.

Voting Yea: Mayor Dickinson, Council Member Janney, Council Member Wilshire, Council Member Fox, Council Member Atha, Council Member Baker, Council Member Hayslette, Council Member Oxley

New Business

The Mayor polled Council for new business and the Minden March, Meet the Candidates, thumbs up to Tri State Paving, Cosby Street, and the city park were discussed.

9. **Road Paving Projects**

The City Manager presented a list of streets to pave. There was discussion on adding North Avenue and Crouse Street.

Motion - ***Advertise for paving the streets as presented by the City Manager with the addition of North Avenue and Crouse Street.***

Motion made by Council Member Oxley, Seconded by Council Member Baker. Voting Yea: Council Member Janney, Council Member Wilshire, Council Member Fox, Council Member Atha, Council Member Baker, Council Member Hayslette, Council Member

Oxley

10. Consideration to Amend Home Rule

This ordinance through home rule would allow the Chief of Police or the City Manager to serve notices and/or orders for structural inspection board items.

Motion - Authorize the City Manager to proceed with asking the home rule board to amend our home rule plan to allow the Chief of Police or the City Manager to serve notices and/or orders for structural inspection board items.

Motion made by Council Member Oxley, Seconded by Council Member Janney.
Voting Yea: Council Member Janney, Council Member Wilshire, Council Member Fox, Council Member Atha, Council Member Baker, Council Member Hayslette, Council Member Oxley

11. New River Gorge CVB Annual Report

Sharon Cruikshank, Executive Director of the CVB, presented the New River Gorge annual report.

12. Consideration of Memorandum of Understanding for Fayette County E-911 Addressing Project

This item is for Oak Hill to sign a Memorandum of Understanding with West Virginia University to pledge in-kind work to verify street addresses in the city's limits. The MOU outlines the match that the City will be responsible for, but it is an in-kind match.

Motion - ***Authorize the City Manager to sign the memorandum of understanding concerning the E-911 addressing.***

Motion made by Council Member Baker, Seconded by Council Member Oxley.
Voting Yea: Council Member Janney, Council Member Wilshire, Council Member Fox, Council Member Atha, Council Member Baker, Council Member Hayslette, Council Member Oxley

13. Police Hiring

Motion - ***Table this item until Civil Service Commission is ready to present a list.***
Motion made by Council Member Oxley, Seconded by Council Member Baker.
Voting Yea: Council Member Janney, Council Member Wilshire, Council Member Fox, Council Member Atha, Council Member Baker, Council Member Hayslette, Council Member Oxley

14. SIB Recommendation: ACE, Surf Lot #204 Blk 4 Minden SD, Map 58M, Parcel 50

The Structural Inspection Board (SIB) recommends demolishment of this structure.

Motion - ***Accept the recommendation of the SIB and order the demolition of the structure at surface lot #204.***

Motion made by Council Member Oxley, Seconded by Council Member Janney.
Voting Yea: Council Member Janney, Council Member Wilshire, Council Member Fox, Council Member Atha, Council Member Baker, Council Member Hayslette, Council Member

Oxley

15. **SIB Recommendation / Linda Sue Johnson, 250 Minden Rd., Map 58L Parcel 14**
(This item was completed at the beginning of the meeting to accommodate guests in attendance)
The Structural Inspection Board (SIB) recommends demolishment of this structure.
Motion - ***Accept the recommendation of the SIB and order the demolition of the remaining structure at 250 Minden Road.***
Motion made by Council Member Baker, Seconded by Council Member Oxley.
Voting Yea: Council Member Janney, Council Member Wilshire, Council Member Fox, Council Member Atha, Council Member Baker, Council Member Hayslette, Council Member Oxley

16. **SIB Recommendation / Yvonne Oliver, Minden Rd., Map 26 Parcel 337**
The Structural Inspection Board (SIB) recommends demolishment of this structure.
Motion - ***Accept the recommendation of the SIB and order the demolition of the structure owned by Yvonne Oliver at Minden Road.***
Motion made by Council Member Oxley, Seconded by Council Member Janney.
Voting Yea: Council Member Janney, Council Member Wilshire, Council Member Fox, Council Member Atha, Council Member Baker, Council Member Hayslette, Council Member Oxley

17. **SIB Recommendation / Arnetta Sherer, Lynch Harper Rd., Map 33 Parcel 159**
Service has not been made to the owner of this structure.
Motion - ***Table this item until next month.***
Motion made by Council Member Atha, Seconded by Council Member Hayslette.
Voting Yea: Council Member Janney, Council Member Wilshire, Council Member Fox, Council Member Atha, Council Member Baker, Council Member Hayslette, Council Member Oxley

18. **SIB Recommendation Edward Elmore, 396 Old Minden Store Rd., Map 58M, Parcel 135**
Service has not been made to the owner of this structure.
Motion - ***Table this item until next month.***
Motion made by Council Member Oxley, Seconded by Council Member Atha.
Voting Yea: Council Member Janney, Council Member Wilshire, Council Member Fox, Council Member Atha, Council Member Baker, Council Member Hayslette, Council Member Oxley

19. **SIB Recommendation / Edward Elmore, 378 Old Minden Rd., Map 58M, Parcel 133**
Service has not been made to the owner of this structure.
Motion - ***Table this item until next month.***
Motion made by Council Member Oxley, Seconded by Council Member Janney.
Voting Yea: Council Member Janney, Council Member Wilshire, Council Member Fox, Council Member Atha, Council Member Baker, Council Member Hayslette, Council Member

Oxley

20. SIB Recommendation / Edward Elmore, 68 Old Minden Store Rd., Map 59J, Parcel 59

Service has not been made to the owner of this structure.

Motion - *Table this item until next month.*

Motion made by Council Member Janney, Seconded by Council Member Wilshire.
Voting Yea: Council Member Janney, Council Member Wilshire, Council Member Fox, Council Member Atha, Council Member Baker, Council Member Hayslette, Council Member Oxley

21. Consideration to amend OHMC 11.12.050 (B) Registration Generally (Formerly 1718.04 (B)

This is a technical issue to require one property per registration form for vacant property. The current registration form, as required by the ordinance, may not be converted to a fillable format.

Motion - *Declare this as the 1st reading of an amendment to OHMC 11.12.050.*

Motion made by Council Member Oxley, Seconded by Council Member Baker.
Voting Yea: Council Member Janney, Council Member Wilshire, Council Member Fox, Council Member Atha, Council Member Baker, Council Member Hayslette, Council Member Oxley

Adjournment

There being no further business appearing, the meeting adjourned.

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Mayor, City of Oak Hill City Clerk