CITY OF OAK HILL
MINUTES

City Council Meeting

February 11, 2019 6:30 PM

The regular monthly meeting of Oak Hill City Council was held in Council Chambers of City Hall on Monday, February 11, 2019 at 6:30 p.m.

PRESENT

Mayor Fred Dickinson
Council Member Diana Janney
Council Member Missy Wilshire
Council Member Mike Fox
Council Member Jeff Atha
Council Member Ronald Stephen Hayslette

ABSENT

Council Member Paul Baker
Council Member Thomas Oxley

Mayor Fred Dickinson called the meeting to order.

Citizens Comments

Mary Flint updated Council on the activities of Destination Downtown and presented a budget request.

Reading and Approval of Minutes

Minutes of January 14 Council Meeting

Motion made by Council Member Atha, seconded by Council Member Hayslette to approve the minutes of January 14, 2019. Motion carried unanimously by all those in attendance.

Treasurer's Report

Vendor Checks Jan 19
General Fund Balance Sheet & Budget Report
Expense Reports

Councilor Janney moved to accept the vendor checks and financial report as presented by the City Treasurer. Councilor Wilshire seconded the motion. Motion carried by all those in attendance.

Council Comments and Department Reports

The Mayor polled Council and department heads for unfinished business and nothing was discussed.

Unfinished Business

1. **Structural Inspection Board/417 Blake St.**
   Consideration of Resolution for Assessment Lien on Property owner, Popcorn Properties, LLC in the amount of $6,000.00. ***Councilor Fox moved to approve the resolution to place a lien on the owner of 417 Blake Street, Popcorn Properties. Councilor Wilshire seconded the motion. Motion carried unanimously by those in attendance.***
2. **Structural Inspection Board/Lewis Street Apartments**
   A criminal complaint has been filed in the Municipal Court of Oak Hill. Citations were issued & paid for 6/1/18, 7/31/18, 8/23/18, 9/17/18. Violation 1711.05 unsafe structure is still present. ***Councilor Fox moved to delay action until we find out the result of the criminal complaint. Councilor Janney seconded the motion. Motion carried unanimously by those in attendance.***
3. **Building & Housing Code Amendments to Article 1718.03 (a), (c), Article 1718.04 (b) 2nd Reading —** ***Councilor Atha moved to accept this as the 2nd reading and adoption of the amendments to the building and housing code. Councilor Hayslette seconded the motion. Motion carried unanimously.***

New Business

Council Comments and Department Reports

The Mayor polled Council and department heads for new business and the depot project, street paving, and cats were discussed.

4. **Board of Zoning Appeals: Term renewal for Chairman, Don Phillips**
   Termed expired January, 2019. Recommendation to renew term. ***Councilor Janney moved to reappoint Don Phillips to the Board of Zoning Appeals. Councilor Hayslette seconded the motion. Motion carried unanimously by those in attendance.***
5. **Dual Board Election —** The City Clerk asked to have a receiving board and a counting board for the June 11 election. ***Councilor Janney moved to approve a dual board election. Councilor Wilshire seconded the motion. Motion carried unanimously by those in attendance.***
6. **GIS Intern**.
   Now accepting Applications for Part-time GIS Intern.
   1. Maximum of 20 hours/week.
   2. Length: Up to 12 Weeks (approximately May to August)
   3. Salary: $8.75/hour

   Councilor Atha moved to approve the hiring of a summer GIS intern. Councilor Hayslette seconded the motion. Motion carried by all those in attendance.
7. **Extension of DOH Lease #38-0910 to access the Rt. 61 Sewer Plant** - Request to extend Lease Number 38-0910 five (5) years. ***Councilor Fox moved to extend lease number 38-0910. Councilor Atha seconded the motion. Motion carried unanimously by those in attendance.***
8. **SIB Recommendation / Ace Parcel 59**
   Structural Inspection Board is requesting Council to consider having property owners demolish unsafe structure situated on Map 59J, Parcel 59 in Fayette County, owned by ACE Adventure Resort (68 Old Minden store road). — ***Councilor Atha moved to order the demo of this structure. Councilor Janney seconded the motion. Motion carried by all those in attendance.***

9. **SIB Recommendation / ACE Parcel 133**

Structural Inspection Board is requesting Council to consider having property owners demolish unsafe structure situated on Map 58M, Parcel 133, in Fayette County, owned by ACE Adventure Resort (378 Old Minden Store Road). ***Councilor Atha moved to order the demo of this structure. Councilor Janney seconded the motion. Motion carried by all those in attendance.***

10. **SIB Recommendation / B Blackburn Parcel 93**

Structural Inspection Board is requesting Council to consider having property owners demolish unsafe structure situated on Map 58M, Parcel 93, in Fayette County, owned by Barry Blackburn (171 Minden Road). ***Councilor Atha moved to order the demo of this structure. Councilor Hayslette seconded the motion. Motion carried by all those in attendance.***

11. **SIB Recommendation /J Coffman Parcel 107**

Structural Inspection Board is requesting Council to consider having property owners demolish unsafe structure situated on Map 58M, Parcel 107, in Fayette County, owned by J. Coffman (Mary Lane). Ms. Coffman is in the process of getting a quote for the demolition of this property. She is requesting more time. ***Councilor Janney moved to table action on this item. Councilor Wilshire seconded the motion. Motion carried unanimously.***

12. **SIB Recommendation / Gauley Outdoor, LLC Parcel 135**

Structural Inspection Board is requesting Council to consider having property owners demolish unsafe structure situated on Map 58M, Parcel 135, in Fayette County, owned by Gauley Outdoor, LLC (396 Old Minden Store Road). ***Councilor Atha moved to order the demo of this structure. Councilor Hayslette seconded the motion. Motion carried by all those in attendance.***

13. **SIB Recommendation / Cliff Bragg/P. Lassinger Parcel 70**

Structural Inspection Board is requesting Council to consider having property owners demolish unsafe structure situated on Map 32, Parcel 70, in Fayette County, owned by Cliff Bragg (216 Chestnut Ave.) Mr. Bragg is working on restoring and repairing this structure and asked for more time. Council asked that he report his progress each month. Mr. Bragg anticipates having everything ready by the end of summer. ***Councilor Janney moved to table action on this structure if Mr. Bragg keeps reporting his progress. Councilor Hayslette seconded the motion. Motion carried unanimously by those in attendance.***

14. **SIB Recommendation / J Ward Parcel 58**

Structural Inspection Board is requesting Council to consider having property owners demolish unsafe structure situated on Map 58M, Parcel 58, in Fayette County, owned by J. Ward (1258 Minden Road). Mr. Ward is getting a bid to have the structure demolished and it will be finished as soon as possible. ***Councilor Janney moved to table this item until next month. Councilor Hayslette seconded the motion. Motion carried unanimously by all those in attendance.***

15. **SIB Recommendation / M Woodson Parcel 95**

Structural Inspection Board is requesting Council to consider having property owners demolish unsafe structure situated on Map 58L, Parcel 95, in Fayette County, owned by M. Woodson (3 Thomas Morst Road). ***Councilor Atha moved to order the demo of this structure. Councilor Hayslette seconded the motion. Motion carried by all those in attendance.***

16. **SIB Recommendation / S Reid Parcel 49**

    Structural Inspection Board is requesting Council consider an order to the property owners, (Stephen Reid & Erin Ellis Reed) to demolish the structure located 332 Wrights Turn Road situated on lot 335 Blk 2 Minden SD R/s, District 9, Map 58L, Parcel 49. Mrs. Reid informed that she, her husband, and friends are harvesting the wood from this structure for other uses and should be finished before summer. Councilor Janney asked that Mrs. Reid give an update each month. ***Councilor Janney moved to table action on this structure. Councilor Hayslette seconded the motion. Motion carried unanimously by all those in attendance.***

17. **SIB Recommendation / M Hardy Estate Parcel 99**

    The property for the Estate of Marie Hardy was advertised in the Fayette Tribune. Notice began on 1/24 and completed on 2/7 (304 Thomas Morst Road). ***Councilor Atha moved to order the demo of this structure. Councilor Hayslette seconded the motion. Motion carried by all those in attendance.***

18. **Support of curbside Recycling**

    The City Manager presented a resolution in support of curbside recycling for Council to consider. ***Councilor Fox moved to adopt the resolution in support of curbside recycling. Councilor Wilshire seconded the motion. Motion carried with Councilor Atha voting no.***

Adjournment

There being no further business appearing before Council, the meeting adjourned.

_____ City Clerk

_____ Mayor