CITY OF OAK HILL
M I N U T E S
September 2019 Council Meeting
September 09, 2019 - 6:30 PM

The regular monthly meeting of the Oak Hill City Council was held on Monday, September 9, 2019 at 6:30 p.m. in the Council Chambers of City Hall.

Call to Order
The Mayor called the meeting to order.

Roll Call

PRESENT	ABSENT
Mayor Daniel Wright	Missy Kid Wilshire
Council Member Thomas Oxley	
Council Member Michelle Holly	
Council Member Diana Janney	
Council Member Paul Baker	
Council Member Ronald Stephen Hayslette	
Council Member Charles Smallwood, Jr.	

The invocation was led by Pastor Sam Blaylock, Oak Hill Baptist Church.
The Pledge of Allegiance was led by Councilor Tom Oxley.

Public Comments
Saundie Smith, Director of the Oak Leaf Festival, thanked everyone for their support of the festival.
Cat Merritt updated Council on the activities of Destination Downtown.
Ginny Cracraft expressed her disappointment in the traffic situation during the Oak Leaf Festival and asked Council to consider a different approach next year or, as an alternative, put the Lewis House in the budget.
Dr. John David requested to be on the agenda for October concerning the Central Avenue property. He also requested financial assistance with getting the historic school on the national registry.

Reading and Approval of Minutes
Motion: Dispense with the reading of the minutes and approve the minutes of August 12, 2019 as presented.
Motion carried 6-0.
Motion made by Council Member Janney, Seconded by Council Member Oxley.
Voting Yea: Council Member Oxley, Council Member Holly, Council Member Janney, Council Member Baker, Council Member Hayslette, Council Member Smallwood, Jr.

Treasurer's Report

Motion: Approve the Treasurer's report as presented.
Motion carried 6-0.
Motion made by Council Member Oxley, Seconded by Council Member Janney.
Voting Yea: Council Member Oxley, Council Member Holly, Council Member Janney, Council Member Baker, Council Member Hayslette, Council Member Smallwood, Jr.

Correspondence

None

Council Comments and Department Reports

The Mayor asked for comments from Council and department heads. Council members thanked the Oak Leaf Festival and Destination Downtown for their hard work. Council members also thanked Paul Baker for his service on Council. The Mayor asked the City Manager to check into live streaming our meetings. He also spoke about a radio spot called the Mayor's Corner that he will be doing with Tom Syner and a meeting he has arranged with the WV Coalition for the Homeless.

Unfinished Business

1. **Structural Inspection Board (SIB) Recommendation Order to Demolish / Suzan Blevins, 204 Third Ave., Map 12, Parcel 63**

   Ms. Blevins still has not received a criminal investigation report from the Sheriff's Department.

   Motion - Table this item pending receipt of information from the Sheriff's Department.
   Motion carried 6-0.
   Motion made by Council Member Oxley, Seconded by Council Member Janney.
   Voting Yea: Council Member Oxley, Council Member Holly, Council Member Janney, Council Member Baker, Council Member Hayslette, Council Member Smallwood, Jr.

2. **SIB Recommendation Order to Demolish / Deanna Lawson, Damon McDowell, 219 Highland Ave., Map 38, Parcel 5**

   Mr. McDowell's attorney has asked for an extension in order to resolve an insurance problem.

   Motion - Table this item until next month.
   Motion carried 6-0.
   Motion made by Council Member Hayslette, Seconded by Council Member Holly.
   Voting Yea: Council Member Oxley, Council Member Holly, Council Member Janney, Council Member Baker, Council Member Hayslette, Council Member Smallwood, Jr.

3. **SIB Recommendation for City to Demolish / Arnetta Sherer, Lynch Harper Rd., Map 33 Parcel 159**

   Motion - Authorize resolution for the City to demolish structure on Lynch Harper Road.
   Motion carried 6-0.
   Motion made by Council Member Oxley, Seconded by Council Member Baker.

Voting Yea: Council Member Oxley, Council Member Holly, Council Member Janney, Council Member Baker, Council Member Hayslette, Council Member Smallwood, Jr.

4. Fireworks Ordinance

2019-009, Article 622 was presented for a 1st reading.
This ordinance limits fireworks to the actual day the holiday is observed unless a permit is obtained from the Police Chief.
Motion - Accept this as the 1st reading of the fireworks ordinance 2019-009, Article 622.
Motion carried 6-0.
Motion made by Council Member Oxley, Seconded by Council Member Baker.
Voting Yea: Council Member Oxley, Council Member Holly, Council Member Janney, Council Member Baker, Council Member Hayslette, Council Member Smallwood, Jr.

5. Police Hiring

The Civil Service Commission still does not have a list of candidates.
Motion - Table this item until the next meeting.
Motion carried 6-0.
Motion made by Council Member Janney, Seconded by Council Member Smallwood, Jr..
Voting Yea: Council Member Oxley, Council Member Holly, Council Member Janney, Council Member Baker, Council Member Hayslette, Council Member Smallwood, Jr.

6. Consideration to make a contribution to New River Humane Society

The City Manager and City Treasurer met and made a recommendation for Council to contribute $1,500 to the Humane Society. We will also advertise the society's need on our web page and Facebook page.
Motion - Authorize a contribution of $1,500 to the New River Humane Society.
Motion carried 5 - 0. Council member Holly abstained from all discussion on this item and left the room during the discussion.
Motion made by Council Member Oxley, Seconded by Council Member Baker.
Voting Yea: Council Member Oxley, Council Member Janney, Council Member Baker, Council Member Hayslette, Council Member Smallwood, Jr.
Voting Abstaining: Council Member Holly

7. Appointments to Planning Commission & Building Commission

Planning Commission - The City Manager recommends appointing Jeff Atha to this commission.
Motion - Appoint Jeff Atha to the Planning Commission.
Motion carried 6-0.
Motion made by Council Member Oxley, Seconded by Council Member Baker.
Voting Yea: Council Member Oxley, Council Member Holly, Council Member Janney, Council Member Baker, Council Member Hayslette, Council Member Smallwood, Jr.
Building Commission - This nomination is made by Council. No recommendations were made at this time.
Motion - Table this item until the need for the building commission arises.

Motion carried 6-0.
Motion made by Council Member Baker, Seconded by Council Member Oxley.
Voting Yea: Council Member Oxley, Council Member Holly, Council Member Janney, Council Member Baker, Council Member Hayslette, Council Member Smallwood, Jr.

8. Planning Commission Recommendation - Deny the request to rezone lot at 101 Lee Street to B-2 Commercial

Motion - Accept the recommendation of the Planning Commission to deny the request to rezone the lot at 101 Lee Street to B-2.
Motion carried 6-0.
Motion made by Council Member Oxley, Seconded by Council Member Smallwood, Jr..
Voting Yea: Council Member Oxley, Council Member Holly, Council Member Janney, Council Member Baker, Council Member Hayslette, Council Member Smallwood, Jr.

9. Planning Commission Recommendation - Repeal Oak Hill Municipal Code 5.06 due to duplications elsewhere, and amend OHMC 10.08.010, OHMC 15.04.010, OHMC 15.10.040, OHMC 15.38.230, OHMC 15.40.070 pertaining to outdoor storage of wrecked, junked, abandoned vehicles, non-outdoor furniture, and residential fences. *2nd Reading*

Due to the extensive changes in this amendment since the first proposal, this will need to be the 1st reading of the ordinance amendment.
Motion - Accept the Planning Commission's recommendation and accept this as a 1st reading to repeal OHMC 5.06 and amend OHMC 10.08.010, OHMC 15.04.010, OHMC 15.10.040, OHMC 15.38.230, OHMC 15.40.070 pertaining to outdoor storage of wrecked, junked, abandoned vehicles, non-outdoor furniture, and residential fences.
Motion carried 6-0.
Motion made by Council Member Baker, Seconded by Council Member Oxley.
Voting Yea: Council Member Oxley, Council Member Holly, Council Member Janney, Council Member Baker, Council Member Hayslette, Council Member Smallwood, Jr.

The Mayor called for a short recess and Council Member Baker left during this time.

New Business

10. Police Pension Report

Lt. Shannon Prince presented the police pension report to Council. He highlighted the beginning and ending balances as well as the investment earnings and expenses of the fund.
Motion - Accept the police pension report as presented.
Motion carried 5-0.
Motion made by Council Member Oxley, Seconded by Council Member Hayslette.
Voting Yea: Council Member Oxley, Council Member Holly, Council Member Janney, Council Member Baker, Council Member Hayslette, Council Member Smallwood, Jr.

11. Consideration of Proclamation to establish a Complete Count Committee for the 2020 Census

The representative from the Census Bureau could not attend this meeting but can attend the October meeting.

Motion - Table this item until October meeting.

Motion carried 5-0.

Motion made by Council Member Holly, Seconded by Council Member Janney.
Voting Yea: Council Member Oxley, Council Member Holly, Council Member Janney, Council Member Baker, Council Member Hayslette, Council Member Smallwood, Jr.

12. Destination Downtown 3rd Annual Hank Williams Sr. Tribute & Craft Beer and Wine Festival

Destination Downtown has requested permission for alcohol sales of craft beer and wine at this festival. The City Manager needs authorization to send this letter to the ABC Commission.

Motion - Authorize the letter permitting craft beer and wine sales at the Hank Williams Festival.

Motion carried 5-0.

Motion made by Council Member Oxley, Seconded by Council Member Smallwood, Jr..
Voting Yea: Council Member Oxley, Council Member Holly, Council Member Janney, Council Member Baker, Council Member Hayslette, Council Member Smallwood, Jr.

13. Consideration to adopt Resolution in support of Complete Streets Guiding Principles

Erin Ellis explained the Complete Streets Guiding Principles program. By adopting the resolution of support the City will try its best to keep in mind methods that will allow our streets to be designed and operated to enable safe continuous travel networks for all users.

Motion - Adopt the resolution in support of Complete Streets Guiding Principles

Motion carried 5-0.

Motion made by Council Member Oxley, Seconded by Council Member Smallwood, Jr..
Voting Yea: Council Member Oxley, Council Member Holly, Council Member Janney, Council Member Baker, Council Member Hayslette, Council Member Smallwood, Jr.

14. Bid Opening for the installation of 100,000 BTU 95% EFI Furnace with a 5-ton A/C Indoor Unit with return grill for Oak Hill Volunteer Fire Department

One bid was received from Crown Vinyl in the amount of $12,583.00.

Motion - Accept the bid of Crown Vinyl provided all the specifications are met.

Motion carried 5-0

Motion made by Council Member Oxley, Seconded by Council Member Janney.
Voting Yea: Council Member Oxley, Council Member Holly, Council Member Janney, Council Member Baker, Council Member Hayslette, Council Member Smallwood, Jr.

15. **Bid Opening for 2019 4500 4x4 Dump Truck with a 60' CA with a 9 1/2-foot aluminum dump body for the City of Oak Hill Street Department**

    One bid was received from Greenbrier Motors in the amount of $65,249.31

    Motion - Accept the bid of Greenbrier Motors provided all the specifications are met. Motion carried 5-0.

    Motion made by Council Member Oxley, Seconded by Council Member Holly.

    Voting Yea: Council Member Oxley, Council Member Holly, Council Member Janney, Council Member Baker, Council Member Hayslette, Council Member Smallwood, Jr.

Adjournment

Motion - Adjourn the meeting.

Motion carried 5-0.

Motion made by Council Member Janney, Seconded by Council Member Holly.

Voting Yea: Council Member Oxley, Council Member Holly, Council Member Janney, Council Member Baker, Council Member Hayslette, Council Member Smallwood, Jr.